Mikrozensus

STATISTISCHE ÄMTER
DES BUNDES UND DER LÄNDER

Microcensus 2026

1

Core programme

Muster

Reference week:

For the legal basis and other legal information please refer to pages 60 to 62 of this questionnaire. When answering the questions, please observe the explanatory notes 1 to 16 on pages 57 to 59 of this questionnaire.

Thank you for your time.

Auswahlbezirks-Nr.	Lfd. Nr. des Haushalts im Auswahlbezirk	Folge-bogen	Befra-gung

Making it easier

- Some questions refer to the reference week. The reference week is given on the front cover. Please enter it on the name flap.
- Please keep the name flap folded out while you complete the questionnaire. Please observe the order of the columns for the respective persons as given on the name flap.
- Please do not complete the establishment flap before you are asked to do so in the course of completing the questionnaire (question 107 on page 32).
- Please note the time before you begin filling out the questionnaire. At the end of the questionnaire you will be asked how long it took you to complete it.

We will guide you through the questionnaire.

- If possible, each person should answer the questions for him or herself. Information may be provided on behalf of children (under 15 years), people in need of care or people with disabilities who are not able to answer the questions for themselves.
- Not all questions will have to be answered by all persons. When there is an answer box with an arrow (jump instruction), the numeral beside the arrow indicates the question to be answered next by the relevant person.

Example		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	☒ → 10	☐ → 10	☐ → 10	☐ → 10	☐ → 10
	No	☐	☒	☐	☐	☐

In the example, Person 1 answers "Yes" and goes to question 10. Person 2 answers "No" and goes to the next question.

- Jump instructions may differ between persons. This is why you should not complete the questionnaire for several persons at the same time as jump instructions are easily overlooked.
- When entering figures, please do so right-aligned.

Example	Hours per week	6

- If you wish to correct an answer, please do so as follows.

Example	Yes	☒
	No	☒

- Questions to be answered on a voluntary basis are marked by the words "voluntary information" or "voluntary".

Muster

Household and dwelling

1 Are there any other households in your dwelling apart from your own, e.g. subtenants?

i **Other households in your dwelling** consist of people with whom you do not live together or maintain a joint household.

People living in a shared dwelling should usually be treated as separate households.

Yes ☐

No, no other households 8 ☐

2 How many people in total were living in your household on Thursday of the reference week?

i **People who are temporarily away from home,** for instance for job or health reasons, are part of your household if that is where they usually live.

Subtenants, visitors and domestic staff are not household members.

Number of people in your household *(including yourself)* ☐☐

Note!

The reference week is given on the front cover.

3 Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names.

i If more than **5 people** live in the household, please contact the statistical office to request an extra questionnaire.

The contact details are given on the front cover.

Note!

Please observe the order of the columns for the respective persons.

Muster

4 What is your sex, as stated in the birth register?

		Person 1	Person 2	Person 3	Person 4	Person 5
Male	1	☐	☐	☐	☐	☐
Female	2	☐	☐	☐	☐	☐
Gender diverse	3	☐	☐	☐	☐	☐
Not stated in the birth register	4	☐	☐	☐	☐	☐

5 When were you born?

	Person 1	Person 2	Person 3	Person 4	Person 5
Month	☐☐	☐☐	☐☐	☐☐	☐☐
Year	☐☐☐☐	☐☐☐☐	☐☐☐☐	☐☐☐☐	☐☐☐☐

6 What is your marital status?

		Person 1	Person 2	Person 3	Person 4	Person 5
Single	1	☐	☐	☐	☐	☐
Married	2	☐	☐	☐	☐	☐
Widowed	3	☐	☐	☐	☐	☐
Divorced	4	☐	☐	☐	☐	☐
Registered life partnership	5	☐	☐	☐	☐	☐
Registered life partner has died.	6	☐	☐	☐	☐	☐
Registered life partnership has been dissolved.	7	☐	☐	☐	☐	☐

Note!

☐ → 10 The arrow and the numeral 9 mean that question 9 should be answered next.

7 Are you female and aged 15 up to and including 75 years?

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐	☐	☐	☐	☐
No	☐ → 10	☐ → 10	☐ → 10	☐ → 10	☐ → 10

8 Have you ever given birth to a child?

(voluntary information)

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 10	☐ → 10	☐ → 10	☐ → 10	☐ → 10

9 How many children have you given birth to?

(voluntary information)

i Please indicate the number of live-born children. This includes children who died after birth.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of children	☐☐	☐☐	☐☐	☐☐	☐☐

10 Do you occupy at least one more dwelling (including room, accommodation, residential establishment)?

Please mark all relevant boxes.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, I have another dwelling in Germany.	1	☐	☐	☐	☐	☐
Yes, I have another dwelling abroad.	2	☐	☐	☐	☐	☐
No, I do not have another dwelling.		☐ → 12	☐ → 12	☐ → 12	☐ → 12	☐ → 12

11 Is this dwelling your main residence?

i **If you have more than one dwelling,** your main residence is the one where you usually live (centre of social and personal life, family home).

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

12 Has your household been interviewed for the microcensus in this dwelling within the last 12 months?

Yes	☐
No	☐ → 16

13 Have any household members moved out since the last interview?

Yes, enter how many people moved out		☐☐
No	8	☐

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14 Have any household members died since the last interview?

Yes, enter how many people died ..... ☐☐

No ..... 8 ☐

15 Did you move into this household after the last interview?

ℹ Please mark "Yes" for children born in the last 12 months.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐	☐	☐	☐	☐
No	☐	☐	☐	☐	☐

People and household

16 Do you live in a one-person household?

Yes ..... ☐ → 22

No ..... ☐

17 Does your mother live in this household?

ℹ This includes stepmothers, adoptive and foster mothers.

If you are a child of same-sex parents, please indicate the younger parent.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my mother is number (see flap)	☐☐	☐☐	☐☐	☐☐	☐☐
No	☐	☐	☐	☐	☐

18 Does your father live in this household?

ℹ This includes stepfathers, adoptive and foster fathers.

If you are a child of same-sex parents, please indicate the older parent.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my father is number (see flap)	☐☐	☐☐	☐☐	☐☐	☐☐
No 8	☐	☐	☐	☐	☐

19 Does your spouse live in this household?

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my spouse is number (see flap)	☐☐ → 21	☐☐ → 21	☐☐ → 21	☐☐ → 21	☐☐ → 21
No 8	☐	☐	☐	☐	☐

20 Does your partner live in this household?

ℹ This includes registered life partnerships.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes, my partner is number (see flap)	☐☐	☐☐	☐☐	☐☐	☐☐
No 8	☐	☐	☐	☐	☐

Muster

21 What is your relationship to Person 1?

		Person 1	Person 2	Person 3	Person 4	Person 5
I am Person 1.	1	☐				
I am (his/her) …						
wife, husband.	2		☐	☐	☐	☐
partner.	3		☐	☐	☐	☐
daughter, son (including stepchildren, adopted and foster children).	4		☐	☐	☐	☐
daughter-in-law, son-in-law.	5		☐	☐	☐	☐
granddaughter, grandson.	6		☐	☐	☐	☐
great-granddaughter, great-grandson.	7		☐	☐	☐	☐
mother, father (including stepparents, adoptive and foster parents).	8		☐	☐	☐	☐
mother-in-law, father-in-law.	9		☐	☐	☐	☐
grandmother, grandfather.	10		☐	☐	☐	☐
great-grandmother, great-grandfather.	11		☐	☐	☐	☐
sister, brother.	12		☐	☐	☐	☐
sister-in-law, brother-in-law.	13		☐	☐	☐	☐
another relative by birth/marriage.	14		☐	☐	☐	☐
not related by birth/marriage.	15		☐	☐	☐	☐

Muster

Housing circumstances

i When answering the questions please use the statement of incidental rental expenses, any utilities contract you may have concluded and, if applicable, your tenancy agreement.

22 What kind of building do you live in?

Purely residential building (no residential establishment) ..... 1 ☐

Building for residential and commercial use (no residential establishment) and …

- at least half of the total useful floor space is used for residential purposes ..... 2 ☐
- less than half of the total useful floor space is used for residential purposes ..... 3 ☐ → 24

Residential establishment ..... 4 ☐ → 24

Inhabited accommodation (e.g. caravan or construction site trailer installed permanently, summerhouse, portacabin) ..... 5 ☐ → 24

23 In what type of residential building do you live?

i See also p. 57:
1 "Type of residential building".

Single-family house …

- detached ..... 1 ☐
- semi-detached ..... 2 ☐
- terraced ..... 3 ☐

Multi-family house …

- detached ..... 4 ☐
- terraced (shares wall on one or both sides) ..... 5 ☐

Muster

24 How many dwellings are there in the building you live in, including vacant dwellings?

i If you live in a single-family house, terraced house or semi-detached house, please indicate "1 dwelling".

If your house has an additional (granny) flat, please indicate "2 dwellings".

See also p. 57: 2 "Dwelling".

1 dwelling ..... 1 ☐

2 dwellings ..... 2 ☐

3 or 4 dwellings ..... 3 ☐

5 or 6 dwellings ..... 4 ☐

7 to 9 dwellings ..... 5 ☐

10 to 20 dwellings ..... 6 ☐

21 dwellings or more ..... 7 ☐

25 What year was the building constructed in which you live?

i This refers to **the year in which the building was completed.**
If additions, alterations and extensions have been made to the building, the question refers to the original year of completion.

Before 1919 ..... 1 ☐
1919 to 1948 ..... 2 ☐
1949 to 1960 ..... 13 ☐
1961 to 1978 ..... 14 ☐
1979 to 1990 ..... 4 ☐
1991 to 2000 ..... 5 ☐
2001 to 2010 ..... 6 ☐
2011 to 2015 ..... 15 ☐
2016 to 2020 ..... 16 ☐
2021 or later ..... 17 ☐

26 What is the living floor space of the whole dwelling/single-family house?

i **The living floor space includes also** the kitchen, bathroom, toilet, corridor, loft, relevant balcony area and sublet rooms.
The living floor space **does not include** areas used for commercial purposes.
If you live in a single-family house with an additional (granny) flat, please only count the floor space you personally use.
See also p. 57: 3 "Living floor space".

Floor space in full square metres ..... ☐☐☐

27 How many bedrooms, dining and living rooms are there in the dwelling/single-family house you live in?

i Bedrooms, dining and living rooms **do not include** the kitchen, bathroom, toilet, corridor, storerooms, balconies, and rooms used for commercial purposes.
If you live in a single-family house with an additional (granny) flat, please only count the bedrooms, dining and living rooms you personally use.

Number of rooms ..... ☐☐

28 When did your household move into the dwelling/single-family house?

i Please state the year when the occupant moved in who has lived longest in the dwelling/house.
If you live in a shared dwelling please state the year when you moved in yourself.

Year of moving in ..... ☐☐☐☐

Muster

29 Which of the following characteristics apply to the building in which you live?

i The **access to the dwelling** represents the distance from the street to your front door.

It is considered to be **free of steps or thresholds** even if there are steps or thresholds that can be negotiated with the help of **lifts, ramps or the like**.

The clear width is sufficient if it permits easy passage for users of walking aids (e.g. rollator), wheelchairs or pushchairs or if the **clear width of doors is at least 90 cm and that of corridors is 120 cm**.

Please mark all relevant boxes.

- The access to the dwelling is free of steps or thresholds. ..... 1 ☐
- The clear width of the building entrance door is sufficient. ..... 2 ☐
- The clear width of the corridors inside the building is sufficient. ..... 3 ☐
- None of the above applies to the building. ..... 8 ☐

30 Which of the following characteristics apply to your dwelling/single-family house?

i There is **sufficient clear width or circulation space** if the passageways or rooms can also be used with a walking aid (e.g. rollator) or wheelchair or if the **clear width of doors is at least 90 cm and that of corridors is 120 cm**. Your responses should refer to the dwelling/single-family house when empty.

Rooms in multi-storey dwellings/houses are considered to have step-free access if there is a stair lift, vertical lift or other type of lift.

Please mark all relevant boxes.

- There are no thresholds or bumps that are more than 2 cm high (not even in the access to the balcony, terrace or the like). ..... 1 ☐
- All rooms are accessible step-free. ..... 2 ☐
- The clear width of the dwelling's front door is sufficient. ..... 3 ☐
- The clear width of all room doors is sufficient. ..... 4 ☐
- All corridors are sufficiently wide. ..... 5 ☐
- There is sufficient circulation space in front of the row of kitchen units. ..... 6 ☐
- There is sufficient circulation space in the bathroom or sanitary facilities. ..... 10 ☐
- The shower has level access. ..... 12 ☐
- None of the above applies to my dwelling. ..... 8 ☐

Muster

31 How are the rooms in the dwelling primarily heated?

District heating (long-distance heating) ..... 1 ☐

Central heating ..... 2 ☐

i Heating system supplying heat to the entire dwelling unit or the building containing several dwellings. Generally located in the basement, e.g. oil or gas central heating; also includes heat pumps.

Single-storey heating (generally located inside the dwelling, e.g. gas furnace) ..... 3 ☐

Fixed single-room or multi-room stoves, electrical storage or night storage heating ..... 4 ☐

Non-fixed heaters (e.g. portable heaters and fan heaters) ..... 5 ☐

No heating at all ..... 8 ☐ → 34

32 Are the rooms in the dwelling heated in any other way?

Please mark all relevant boxes.

District heating (long-distance heating) ..... 1 ☐

Central heating ..... 2 ☐

i Heating system supplying heat to the entire dwelling unit or the building containing several dwellings. Generally located in the basement, e.g. oil or gas central heating; also includes heat pumps.

Single-storey heating (generally located inside the dwelling, e.g. gas furnace) ..... 3 ☐

Fixed single-room or multi-room stoves, electrical storage or night storage heating ..... 4 ☐

Non-fixed heaters (e.g. portable heaters and fan heaters) ..... 5 ☐

No other type of heating ..... 8 ☐

Muster

33 What type of energy is used to heat the rooms in your dwelling?

i The primary type of energy refers to the type of energy used to heat the majority of the living space in the dwelling.

Type of energy primarily used: Code from List 34 ☐☐

Other types of energy used: Code from List 34 ☐☐ ☐☐ ☐☐ ☐☐

No other types of energy used. 8 ☐

34 What type of energy is used for your hot water supply?

i The primary type of energy refers to the type of energy used to produce most of the hot water in the dwelling.

Type of energy primarily used: Code from List 34 ☐☐

Other types of energy used: Code from List 34 ☐☐ ☐☐ ☐☐ ☐☐

No other types of energy used. 8 ☐

List 34

District heating (long-distance heating)	1	Briquettes, lignite	5
Gas (natural gas or propane)	2	Coke, hard coal	6
Geothermal energy or other ambient heat, waste heat (e.g. heat pump, heat exchanger)	14	Logs	15
Solar energy (solar collectors)	13	Wood pellets	11
Electricity (no heat pump)	3	Biomass (except wood)	12
Heating oil	4		

35 If you live in the dwelling/single-family house as …?

i Owners of a multi-family house who live in one dwelling themselves and rent out the remaining dwellings please mark "(Co-) owner" of the building.

Occupants of a cooperative dwelling please indicate "main tenant" or "subtenant".

If you have a right of residence, please mark "Other (e.g. accommodation provided rent-free or the like)".

Accommodation provided rent-free applies where no payments have to be made to the owner, except for operating and incidental expenses (e.g. electricity, water, heating, waste collection).

Accommodation provided rent-free does not apply where the rent is paid by third parties (e.g. employment agency, public assistance office, parents for children).

(Co-) owner of the building 1 ☐

(Co-) owner of the dwelling 2 ☐

Main tenant 3 ☐ → 37

Subtenant 4 ☐ → 37

Other (e.g. accommodation provided rent-free or the like) 5 ☐ → 37

Muster

36 Did your household pay back loans last month for the dwelling/ single-family house your household lives in?

i This includes paying back mortgages and loans under savings and loan contracts regarding the dwelling your household lives in/the living floor space your household occupies in your house. This does not include loans for the maintenance of the real property.

Yes ..... 1 ☐ → 43

No ..... 8 ☐ → 43

37 Who is the owner of the dwelling/house you live in?

i For communities of heirs and commonhold associations please indicate **private individuals**.

Private sector companies include, for example, real estate companies, private sector housing companies and other companies (flats provided by the employer).

Please indicate "Municipality, Federation, Land, church or other public institutions" as owner if they hold over 50% of the dwelling/house or of the company indicated as owner in the tenancy agreement.

One or more private individuals ..... 1 ☐

A private sector company ..... 2 ☐

Municipality, Federation, Land, church or other public institutions ..... 3 ☐

A housing cooperative ..... 4 ☐

38 What is the total amount you pay to your landlord/landlady or property management agency every month?

i When answering this and the following questions, please use your tenancy agreement and the statement of incidental rental expenses.

If you live in a shared dwelling, each of the occupants should enter the proportion they pay.

See also p. 57: 4 "Main tenant with subtenant"

full euros

Monthly total amount ..... ☐☐☐☐

39 Does the monthly total amount you pay to your landlord/landlady or property management agency include operating and incidental expenses?

i Operating and incidental expenses include apportionable costs for heating, (hot) water supply, waste collection, street cleaning, caretaker services, chimney sweep, gardening, lighting, building cleaning, lift, real property tax, building insurance.

They **do not include** telephone and radio and television licence fees, or rents for garages or parking spaces.

Yes ..... 1 ☐

Yes, but the operating and incidental expenses are not indicated. ..... 7 ☐ → 42

No ..... 8 ☐ → 42

40 How much are these monthly operating and incidental expenses?

full euros

Monthly amount ..... ☐☐☐☐

Muster

41 Of this amount, how much are the monthly energy costs for heating, hot water and electricity?

full euros

Monthly amount ..... |_|_|_|_|

42 Do you have additional energy costs that you do not pay to your landlord/landlady or the property management agency?

i This comprises costs paid directly to utility providers for heating, hot water and electricity.

Please convert any expenses to monthly amounts and then add up the monthly amounts.

full euros

Yes, the average monthly amount is ..... |_|_|_|_|

No ..... 8 ☐

43 Does your household currently receive public benefits for housing costs?

Please mark all relevant boxes.

Yes, housing allowance in the form of rent support or mortgage and home upkeep support ..... 1 ☐

Yes, accommodation costs as part of citizen's benefit ..... 2 ☐

Yes, accommodation costs as part of basic security benefits in old age and in cases of reduced earning capacity ..... 3 ☐

Yes, accommodation costs as part of cost-of-living assistance ..... 4 ☐

No, my household currently does not receive public benefits for housing costs. ..... 8 ☐

Muster

Information and communication technology in the household

44 Does your household have internet access?

i Please indicate "Yes" if you or another household member has access to the internet at home, e.g. via a desktop computer, laptop/tablet or smartphone. The household then generally has a contract with an internet provider (e.g. Telekom, Vodafone, o2, 1&1, Deutsche Glasfaser), and equipment to connect to the internet is available in the household (e.g. router, Fritzbox, modem). Other methods of accessing the internet are also included (e.g. mobile broadband dongle/SIM card) if this allows the use of the internet at home.

Yes ☐ 1

No ☐ 8 → 46

I don't know. ☐ 7 → 46

45 What is the contractually agreed data transfer speed of your household's internet connection?

i If your household has more than one internet connection, please indicate the internet connection with the highest data transfer speed.

1 to 6 megabits per second (Mbps) ☐ 1

Over 6 to 16 megabits per second (Mbps) ☐ 2

Over 16 to 30 megabits per second (Mbps) ☐ 3

Over 30 to 50 megabits per second (Mbps) ☐ 4

Over 50 to 100 megabits per second (Mbps) ☐ 5

Over 100 to 200 megabits per second (Mbps) ☐ 6

Over 200 to 400 megabits per second (Mbps) ☐ 10

Over 400 to 1000 megabits per second (Mbps) ☐ 11

Over 1000 megabits per second (Mbps) ☐ 12

Muster

Childcare

46 Is there at least one child in your household who is aged 14 or under?

Yes ☐

No ☐ → 49

47 **For each child aged 14 or under, please indicate the type of care in the 12 months before the reference week.**

Please mark all relevant boxes.

		Person 1	Person 2	Person 3	Person 4	Person 5
Day care centre (kindergarten, crèche)	1	☐	☐	☐	☐	☐
Professional child minder	2	☐	☐	☐	☐	☐
Au-pair, babysitter	3	☐	☐	☐	☐	☐
Preschool institution (pre-primary education)	4	☐	☐	☐	☐	☐
Care services for pupils before and/or after school (offered by school or other facility)	5	☐	☐	☐	☐	☐
Relatives, friends, neighbours	6	☐	☐	☐	☐	☐
Not applicable as the child is cared for only by his/her parents.	7	☐ → 49	☐ → 49	☐ → 49	☐ → 49	☐ → 49

48 **For each child aged 14 or under, please indicate the type of care in the 4 weeks before the reference week.**

Please mark all relevant boxes.

		Person 1	Person 2	Person 3	Person 4	Person 5
Day care centre (kindergarten, crèche)	1	☐	☐	☐	☐	☐
Professional child minder	2	☐	☐	☐	☐	☐
Au-pair, babysitter	3	☐	☐	☐	☐	☐
Preschool institution (pre-primary education)	4	☐	☐	☐	☐	☐
Care services for pupils before and/or after school (offered by school or other facility)	5	☐	☐	☐	☐	☐
Relatives, friends, neighbours	6	☐	☐	☐	☐	☐
Not applicable as the child is cared for only by his/her parents.	7	☐	☐	☐	☐	☐

Muster

Citizenship and duration of residence

49 **Were you born in Germany?**

i The place of birth is Germany also in the following cases:
- the place of birth was part of Germany's national territory at the time of birth, but today it is not (e.g. Breslau before 1945).
- the place of birth is part of Germany's national territory today, but it was not at the time of birth (e.g. the person concerned was born in Dresden between 1949 and 1990, which was GDR territory at the time, or in Saarland between 1947 and 1956).

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 51	☐ → 51	☐ → 51	☐ → 51	☐ → 51

50 Were you born in the Federal Republic of Germany (today's territory)?

i "Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 54	→ 54	→ 54	→ 54	→ 54
No	8					

51 In which country (today's borders) were you born?

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

52 When did you (first) arrive in the Federal Republic of Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

	Person 1	Person 2	Person 3	Person 4	Person 5
Year					

53 What was your (main) reason for moving to the Federal Republic of Germany (today's territory)?

i EU freedom of movement allows citizens of other EU/EFTA countries to settle in any EU country.

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
Employment: job found before moving to Germany	1					
Employment: no job found before moving to Germany	2					
Academic studies or other education, advanced training	3					
Moved to Germany with a family member or followed a family member (family reunification)	4					
Marriage/partnership with a person living in Germany (family formation)	5					
Flight, persecution, expulsion, asylum	6					
Free movement within the EU: wished to settle in Germany	7					
Retirement	8					
Other main reason	9					

Muster

54 What language/languages do you speak at home?

		Person 1	Person 2	Person 3	Person 4	Person 5
I only speak German at home.	1	☐ → 56	☐ → 56	☐ → 56	☐ → 56	☐ → 56
I speak German and at least one other language at home.	2	☐	☐	☐	☐	☐
I do not speak German at home but another language/other languages.	3	☐	☐	☐	☐	☐

Muster

55 What language do you mainly speak at home?

		Person 1	Person 2	Person 3	Person 4	Person 5
Albanian	1	☐	☐	☐	☐	☐
Arabic	2	☐	☐	☐	☐	☐
Bosnian	3	☐	☐	☐	☐	☐
Bulgarian	4	☐	☐	☐	☐	☐
Chinese	5	☐	☐	☐	☐	☐
Danish	6	☐	☐	☐	☐	☐
German	7	☐	☐	☐	☐	☐
English	8	☐	☐	☐	☐	☐
French	9	☐	☐	☐	☐	☐
Greek	10	☐	☐	☐	☐	☐
Hindi	31	☐	☐	☐	☐	☐
Italian	11	☐	☐	☐	☐	☐
Croatian	12	☐	☐	☐	☐	☐
Kurdish	13	☐	☐	☐	☐	☐
Macedonian	14	☐	☐	☐	☐	☐
Dutch	15	☐	☐	☐	☐	☐
Pashto	16	☐	☐	☐	☐	☐
Persian	17	☐	☐	☐	☐	☐
Polish	18	☐	☐	☐	☐	☐
Portuguese	19	☐	☐	☐	☐	☐
Romanian	20	☐	☐	☐	☐	☐
Russian	21	☐	☐	☐	☐	☐
Serbian	22	☐	☐	☐	☐	☐
Spanish	23	☐	☐	☐	☐	☐
Turkish	24	☐	☐	☐	☐	☐
Ukrainian	32	☐	☐	☐	☐	☐
Hungarian	25	☐	☐	☐	☐	☐
Urdu	33	☐	☐	☐	☐	☐
Vietnamese	26	☐	☐	☐	☐	☐
Another European language	27	☐	☐	☐	☐	☐
Another African language	28	☐	☐	☐	☐	☐
Another Asian language	29	☐	☐	☐	☐	☐
Another language	30	☐	☐	☐	☐	☐

Muster

56 Have you ever interrupted your stay in the Federal Republic of Germany (today's territory) and lived abroad for at least one year?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 58	☐ → 58	☐ → 58	☐ → 58	☐ → 58

57 **In what year did you return to the Federal Republic of Germany (today's territory) after you last stayed abroad for at least one year?**

Year .....

Person 1	Person 2	Person 3	Person 4	Person 5

58 **Do you have German citizenship?**

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, German citizenship only	1	→ 63	→ 63	→ 63	→ 63	→ 63
Yes, German citizenship and citizenship of at least one foreign country	2	→ 62	→ 62	→ 62	→ 62	→ 62
No	8					

59 **Of which foreign country do you have citizenship?**

i If you cannot furnish proof of citizenship, please enter "uncertain". If you do not have citizenship of any country, please enter "stateless".

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

60 **Do you have citizenship of another foreign country?**

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1					
No	8	→ 78	→ 78	→ 78	→ 78	→ 78

61 **Of which second foreign country do you have citizenship?**

Person 1 ..... → 78

Person 2 ..... → 78

Person 3 ..... → 78

Person 4 ..... → 78

Person 5 ..... → 78

62 **Of which other country do you have citizenship?**

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

63 How did you obtain German citizenship?

i See also p. 58: 7 "Citizenship".

		Person 1	Person 2	Person 3	Person 4	Person 5
By birth	1	→ 66	→ 66	→ 66	→ 66	→ 66
As a non-naturalised (ethnic) German repatriate	2	→ 78	→ 78	→ 78	→ 78	→ 78
As a naturalised (ethnic) German repatriate	3					
By naturalisation (no ethnic German repatriate)	4					
By adoption by German parent(s)	5	→ 78	→ 78	→ 78	→ 78	→ 78

64 When were you naturalised?

i This refers to the year in which you received notification of naturalisation, not the year in which you submitted your application.

	Person 1	Person 2	Person 3	Person 4	Person 5
Year					

65 Which citizenship did you have before your naturalisation?

i You may also enter citizenship of the following former countries: Yugoslavia, Serbia and Montenegro, Soviet Union, Czechoslovakia

If you were stateless before your naturalisation, please enter "stateless".

Person 1		→ 78
Person 2		→ 78
Person 3		→ 78
Person 4		→ 78
Person 5		→ 78

Muster

66 Does your mother live in this household?

i This includes stepmothers, adoptive and foster mothers.

If you are a child of same-sex parents, please indicate the younger parent.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes		→ 72	→ 72	→ 72	→ 72	→ 72
No						

67 Has your mother moved to Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, in (year)		↳ 69	↳ 69	↳ 69	↳ 69	↳ 69
Yes, but I do not know the year of arrival.	2					
No	8	→ 69	→ 69	→ 69	→ 69	→ 69

68 When did your mother move to Germany (today's territory)?

		Person 1	Person 2	Person 3	Person 4	Person 5
Before 1950	1	☐	☐	☐	☐	☐
1950 or later	2	☐	☐	☐	☐	☐

69 Is/was your mother a German citizen?

i See also p. 58: 7 "Citizenship".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, by birth	1	☐	☐	☐	☐	☐
Yes, as a non-naturalised (ethnic) German repatriate	2	☐	☐	☐	☐	☐
Yes, as a naturalised (ethnic) German repatriate	3	☐	☐	☐	☐	☐
Yes, by naturalisation (no ethnic German repatriate)	4	☐	☐	☐	☐	☐
Yes, by adoption by German parent(s)	5	☐	☐	☐	☐	☐
Yes, but I do not know how it was obtained.	6	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

70 Was your mother born in Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 72	☐ → 72	☐ → 72	☐ → 72	☐ → 72
No	8	☐	☐	☐	☐	☐

71 In which country (today's borders) was your mother born?

Person 1	
Person 2	
Person 3	
Person 4	
Person 5	

72 Does your father live in this household?

i This includes stepfathers, adoptive and foster fathers.

If you are a child of same-sex parents, please indicate the older parent.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes		☐ → 84	☐ → 84	☐ → 84	☐ → 84	☐ → 84
No		☐	☐	☐	☐	☐

Muster

73 Has your father moved to Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, in (year)		____ → 75	____ → 75	____ → 75	____ → 75	____ → 75
Yes, but I do not know the year of arrival.	2	☐	☐	☐	☐	☐
No	8	☐ → 75	☐ → 75	☐ → 75	☐ → 75	☐ → 75

74 When did your father move to Germany (today's territory)?

		Person 1	Person 2	Person 3	Person 4	Person 5
Before 1950	1	☐	☐	☐	☐	☐
1950 or later	2	☐	☐	☐	☐	☐

75 Is/was your father a German citizen?

i See also p. 58: 7 "Citizenship".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, by birth	1	☐	☐	☐	☐	☐
Yes, as a non-naturalised (ethnic) German repatriate	2	☐	☐	☐	☐	☐
Yes, as a naturalised (ethnic) German repatriate	3	☐	☐	☐	☐	☐
Yes, by naturalisation (no ethnic German repatriate)	4	☐	☐	☐	☐	☐
Yes, by adoption by German parent(s)	5	☐	☐	☐	☐	☐
Yes, but I do not know how it was obtained.		☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

76 Was your father born in Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 84	☐ → 84	☐ → 84	☐ → 84	☐ → 84
No	8	☐	☐	☐	☐	☐

77 In which country (today's borders) was your father born?

Person 1	____ → 84
Person 2	____ → 84
Person 3	____ → 84
Person 4	____ → 84
Person 5	____ → 84

Muster

78 Does your mother live in this household?

i This includes stepmothers, adoptive and foster mothers.

If you are a child of same-sex parents, please indicate the younger parent.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐ → 81	☐ → 81	☐ → 81	☐ → 81	☐ → 81
No	☐	☐	☐	☐	☐

79 Was your mother born in Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 81	☐ → 81	☐ → 81	☐ → 81	☐ → 81
No	8	☐	☐	☐	☐	☐

80 In which country (today's borders) was your mother born?

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

81 Does your father live in this household?

i This includes stepfathers, adoptive and foster fathers.

If you are a child of same-sex parents, please indicate the older parent.

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐ → 84	☐ → 84	☐ → 84	☐ → 84	☐ → 84
No	☐	☐	☐	☐	☐

82 Was your father born in Germany (today's territory)?

i See also p. 57: 6 "Today's territory".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 84	☐ → 84	☐ → 84	☐ → 84	☐ → 84
No	8	☐	☐	☐	☐	☐

83 In which country (today's borders) was your father born?

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

School or university attendance

84 Were you a pupil, apprentice, student in the 12 months before the reference week?

i Please mark "Yes" even if this applied only to part of the period.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 90	☐ → 90	☐ → 90	☐ → 90	☐ → 90

85 Were you a pupil, apprentice, student in the 4 weeks before the reference week?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No, because I switched to another school, higher education institution or apprenticeship, because of university vacation, school holidays, practical training phase in an establishment, studies at a higher education institution or school abroad, illness, maternity leave	2	☐	☐	☐	☐	☐
No, for other reasons	8	☐	☐	☐	☐	☐

86 Which school/higher education institution did you last attend?

		Person 1	Person 2	Person 3	Person 4	Person 5
Schools of general education						
Primary school	1	☐	☐	☐	☐	☐
Orientation stage in grades 5/6 (e.g. at primary or secondary schools, diagnostic stage)	2	☐	☐	☐	☐	☐
Special school, special needs school, special needs assistance	3	☐	☐	☐	☐	☐
School offering several courses of education	4	☐	☐	☐	☐	☐
Secondary general school, evening secondary general school	5	☐	☐	☐	☐	☐
Intermediate school, evening intermediate school	6	☐	☐	☐	☐	☐
Comprehensive school	7	☐	☐	☐	☐	☐
Waldorf school	8	☐	☐	☐	☐	☐
Grammar school	9	☐	☐	☐	☐	☐
Vocational grammar school, also grammar school specialising in economics or technical subjects	10	☐ → 90	☐ → 90	☐ → 90	☐ → 90	☐ → 90
Evening grammar school, adult education college	11	☐	☐	☐	☐	☐

Muster

still:

86 Vocational schools offering a general school certificate

		Person 1	Person 2	Person 3	Person 4	Person 5
Vocational school offering an intermediate school certificate (e.g. full-time vocational school)	12	→ 90	→ 90	→ 90	→ 90	→ 90
Vocational school offering an entrance qualification for higher education institutions:						
Specialised upper secondary school	13	→ 90	→ 90	→ 90	→ 90	→ 90
Full-time vocational school	14	→ 90	→ 90	→ 90	→ 90	→ 90
Two-year full-time vocational school	15	→ 90	→ 90	→ 90	→ 90	→ 90
Vocational schools						
Pre-vocational training year	16	→ 90	→ 90	→ 90	→ 90	→ 90
Basic vocational training year	17	→ 90	→ 90	→ 90	→ 90	→ 90
Vocational school (dual system)	18	→ 90	→ 90	→ 90	→ 90	→ 90
Full-time vocational school providing a vocational qualification	19	→ 90	→ 90	→ 90	→ 90	→ 90
Training centre/school for health-care service occupations and social occupations:						
one year (e.g. geriatric care assistant)	20	→ 90	→ 90	→ 90	→ 90	→ 90
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	21	→ 90	→ 90	→ 90	→ 90	→ 90
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	22	→ 90	→ 90	→ 90	→ 90	→ 90
Training centre/school for educators	23	→ 90	→ 90	→ 90	→ 90	→ 90
Master craftsman/craftswoman training programme at trade and technical schools	24	→ 88	→ 88	→ 88	→ 88	→ 88
Trade and technical school e.g. for technicians, business economists	25	→ 90	→ 90	→ 90	→ 90	→ 90
Specialised academy (in Bayern only)	26	→ 90	→ 90	→ 90	→ 90	→ 90
Higher education institutions						
Vocational academy	27	→ 89	→ 89	→ 89	→ 89	→ 89
College of public administration	28	→ 89	→ 89	→ 89	→ 89	→ 89
University of applied sciences, Cooperative State University (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	29	→ 89	→ 89	→ 89	→ 89	→ 89
University (also college of art and music, college of education, college of theology)	30	→ 89	→ 89	→ 89	→ 89	→ 89
Doctoral studies	31	→ 90	→ 90	→ 90	→ 90	→ 90

87 Which are the highest grades you attended at a school of general education?

		Person 1	Person 2	Person 3	Person 4	Person 5
Grades 1 to 4	1	→ 90	→ 90	→ 90	→ 90	→ 90
Grades 5 to 9/10	2	→ 90	→ 90	→ 90	→ 90	→ 90
Upper secondary grades in grammar school	3	→ 90	→ 90	→ 90	→ 90	→ 90

Muster

88 What is the title of your master craftsman/ craftswoman specialisation?

i This refers to **master craftsman/craftswoman training programmes at trade and technical schools,** e.g. master carpenter, master hairdresser, master electrician, master home economist, master plumber and the like.

Person 1 ..... → 90

Person 2 ..... → 90

Person 3 ..... → 90

Person 4 ..... → 90

Person 5 ..... → 90

89 What course of study did you take?

		Person 1	Person 2	Person 3	Person 4	Person 5
Bachelor's	1	☐	☐	☐	☐	☐
Master's	2	☐	☐	☐	☐	☐
Diplom degree or comparable course of study	3	☐	☐	☐	☐	☐

90 Are you 15 years or older?

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐	☐	☐	☐	☐
No	☐ → 173	☐ → 173	☐ → 173	☐ → 173	☐ → 173

Muster

Employment situation in the reference week

91 Did you do at least 1 hour of paid work in the reference week?
Please take into account also self-employment and minor jobs.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 99	☐ → 99	☐ → 99	☐ → 99	☐ → 99
No	8	☐	☐	☐	☐	☐

92 Did you work for at least 1 hour in the reference week as an unpaid family worker in a family business?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 99	☐ → 99	☐ → 99	☐ → 99	☐ → 99
No	8	☐	☐	☐	☐	☐

93 Do you normally have work or a job from which you were absent in the reference week? Possible reasons are e.g. holidays, illness or parental leave.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 95	☐ → 95	☐ → 95	☐ → 95	☐ → 95
No	8	☐	☐	☐	☐	☐

94 **Did you do any casual or small jobs for payment in the reference week, such as those listed below? This refers to work that you did not do for your own family.**

i It includes working, for example, as/in …
- waiter/waitress, service employee or temporary helper in a bar, restaurant or hotel
- household helper or cleaner
- delivery services driver for restaurants, online shops; or as courier
- babysitter
- carer of children or of people in need of care
- deliverer of advertising leaflets or free newspapers
- hostess/gentleman host
- private tutor
- renovation or construction helper (e.g. painting, wallpapering, plastering, installing electrics, plumbing)
- gardening (mowing the lawn, cutting hedges or trees, etc.)
- harvesting
- preparing analyses or reports, scientific work
- academic assistant
- bookkeeping
- translator
- coach in a sports club
- temporary security worker
- freelancer on online platforms
- artist or performer
- blogger, influencer, or creating other online content for pay
- pet carer
- preparing events
- other activities

Muster

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 99	☐ → 99	☐ → 99	☐ → 99	☐ → 99
No	8	☐ → 144	☐ → 144	☐ → 144	☐ → 144	☐ → 144

95 Why did you not work in the reference week?

See also p. 58:
8 "Partial retirement" and
9 "Caregiver Leave Act/Family Caregiver Leave Act".

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
Illness, accident (including spa treatment, rehabilitation)	1	→ 99	→ 99	→ 99	→ 99	→ 99
Holidays, special leave	2	→ 99	→ 99	→ 99	→ 99	→ 99
Compensation leave (within the framework of a working time account or an annualised hours contract)	3	→ 99	→ 99	→ 99	→ 99	→ 99
Maternity leave	4	→ 99	→ 99	→ 99	→ 99	→ 99
Partial retirement	5	→ 99	→ 99	→ 99	→ 99	→ 99
Vocational and continuing training	6	→ 99	→ 99	→ 99	→ 99	→ 99
Parental leave	7					
Released from work under the Caregiver Leave Act	8					
Off-season	9	→ 98	→ 98	→ 98	→ 98	→ 98
Strike, lockout	10	→ 97	→ 97	→ 97	→ 97	→ 97
Bad weather	11	→ 97	→ 97	→ 97	→ 97	→ 97
Short-time work for technical or economic reasons	12	→ 97	→ 97	→ 97	→ 97	→ 97
General and continuing education, school attendance	13	→ 97	→ 97	→ 97	→ 97	→ 97
Personal or family responsibilities	14	→ 97	→ 97	→ 97	→ 97	→ 97
Other reasons	15	→ 97	→ 97	→ 97	→ 97	→ 97
I have already found a job but did not yet work in that job in the reference week.	16	→ 144	→ 144	→ 144	→ 144	→ 144

Muster

96 Are you still receiving continued pay, public or social benefits as full or partial wage/salary replacement?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 99	→ 99	→ 99	→ 99	→ 99
No	8					
Not applicable because self-employed, freelancer	9					

97 Indicate the total period of your absence from work.

		Person 1	Person 2	Person 3	Person 4	Person 5
3 months or less	1	→ 99	→ 99	→ 99	→ 99	→ 99
More than 3 months	8	→ 145	→ 145	→ 145	→ 145	→ 145

98 Do you do any work in that job during the off-season?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1					
No	8	→ 145	→ 145	→ 145	→ 145	→ 145

99 What was your status in employment in the reference week?

i If you have **more than one job,** your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.

See also p. 58: 10 "Categorisation of job".

		Person 1	Person 2	Person 3	Person 4	Person 5
Self-employed person, freelancer						
without employees	1	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
with employees	2	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Unpaid family worker in a family business	3	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Public official (not including candidates), judge	4	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Salary earner, wage earner (not including apprentices)	5	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Apprentice/trainee receiving remuneration	7	☐	☐	☐	☐	☐
Candidate public official	8	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Intern, trainee (including paid practical training or internship)	9	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Temporary or professional soldier		☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
In voluntary military service		☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
In the Federal Volunteer Service (also social, ecological or cultural year)	12	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101
Other employee with a small-scale job	13	☐ → 101	☐ → 101	☐ → 101	☐ → 101	☐ → 101

Muster

100 With whom did you conclude/enter into your apprenticeship contract?

i This refers to remunerated apprenticeships/traineeships.

		Person 1	Person 2	Person 3	Person 4	Person 5
With an establishment (company, shop, office, hospital, public authority)	1	☐	☐	☐	☐	☐
With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum)	2	☐	☐	☐	☐	☐

101 Are you in marginal employment?

i If you have **more than one job,** your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.

See also p. 59: 11 "Marginal employment".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, a 603-euros job, mini-job (average maximum earnings of 603 euros per month)	1	☐	☐	☐	☐	☐
Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2	☐	☐	☐	☐	☐
Yes, a one-euro job (job opportunity for people receiving citizen's benefit)	3	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

102 How often do you work in your job?

		Person 1	Person 2	Person 3	Person 4	Person 5
Regularly	1	☐	☐	☐	☐	☐
Irregularly, occasionally	2	☐	☐	☐	☐	☐
On a seasonal basis	3	☐	☐	☐	☐	☐

103 Please provide some keywords to describe your current job.

(voluntary information)

i For example
- selling clothing
- teaching children at primary school
- advising and informing customers on travel offers
- designing or planning buildings and other structures
- assembling and testing electronic circuits
- mixing concrete, mortar and plaster
- attending to and caring for patients (before, during and after surgeries)

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

104 What is the title of your current job?

For example:
- fashion shop assistant
- primary school teacher
- travel agent
- construction engineer
- electronic equipment mechanic
- unskilled construction labourer
- nurse

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

105 Do you mainly perform executive or supervisory duties in your job?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, executive duties (including the authority to take staff, budget and strategy decisions)	1	☐	☐	☐	☐	☐
Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2	☐	☐	☐	☐	☐
No	3	☐	☐	☐	☐	☐

106 Enter the branch of activity of the establishment (location) you currently work in.

If the establishment has **several locations,** please enter the main activity of the location, not of the whole enterprise.

If you are a temporary employee, please enter the relevant branch of activity you currently work in.

Please state the **branch of activity** as accurately as possible, for example:
- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 59: 12 "Establishment (location)".

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

107 Please fold out the flap at the side of page 2 and enter the name and address of the establishment.

The name and address of the establishment will only be used to identify its branch of activity and will not be stored.

108 Are you employed in the public service?

The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.

If you work in a privatised successor company of Deutsche Post/Bundesbahn or are employed by a church, please indicate "No".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

109 How many people work in the establishment (location) you currently work in?

If you are self-employed and have several establishments/locations, your answer regarding the size of the establishment should refer to the establishment with the highest number of employees.

		Person 1	Person 2	Person 3	Person 4	Person 5
Up to 10 people	1	☐	☐	☐	☐	☐
11 to 19 people	2	☐ → 111	☐ → 111	☐ → 111	☐ → 111	☐ → 111
20 to 49 people	3	☐ → 111	☐ → 111	☐ → 111	☐ → 111	☐ → 111
50 to 249 people	4	☐ → 111	☐ → 111	☐ → 111	☐ → 111	☐ → 111
250 to 499 people	5	☐ → 111	☐ → 111	☐ → 111	☐ → 111	☐ → 111
500 people or more	6	☐ → 111	☐ → 111	☐ → 111	☐ → 111	☐ → 111

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110 Please enter the exact number of people working in the establishment:

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of people	☐☐	☐☐	☐☐	☐☐	☐☐

Change of job or occupation

111 Did you change your job/line of business in the reference week or the preceding 12 months?

If you are **self-employed** or a **freelancer** and you changed your line of business, please mark "Yes".

If you are an employee and you started a **new job** with your current or a new employer, please mark "Yes".

A **change of job** includes a switch from dependent employment to self-employment or freelance work and vice versa.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

112 Did you change your occupation in the reference week or the preceding 12 months?

i This includes a change of occupation without retraining.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

Scope and scale of current job

113 Do you currently have a full-time or part-time job?

i If you have **more than one job,** your answer should only refer to the job in which you work the most hours (main job).

If you are in **partial retirement or on parental leave** please mark the category relating to the time before you entered partial retirement or went on parental leave

		Person 1	Person 2	Person 3	Person 4	Person 5
Full-time	1	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Part-time	2	☐	☐	☐	☐	☐

114 Why do you work part-time?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
Could not find full-time work	1	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
School education, studies, other education or advanced training	2	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Own illness, consequences of an accident	3	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Permanently reduced earning capacity, permanent disability	4	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Have to look after children	5	☐	☐	☐	☐	☐
Have to look after people with disabilities	6	☐	☐	☐	☐	☐
Have to look after people in need of care	7	☐	☐	☐	☐	☐
Other family reasons	9	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Other personal reasons	10	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
I want to work part-time.	11	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116
Other main reason	12	☐ → 116	☐ → 116	☐ → 116	☐ → 116	☐ → 116

115 Why do you personally look after children, people with disabilities or people in need of care?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity.	1	☐	☐	☐	☐	☐
There is no adequate care available at the relevant times of the day.	2	☐	☐	☐	☐	☐
Adequate care is too expensive.	3	☐	☐	☐	☐	☐
I want to do it myself.	4	☐	☐	☐	☐	☐
Other essential reasons	9	☐	☐	☐	☐	☐

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116 Are you self-employed/a freelancer or an unpaid family worker?

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐	☐	☐	☐	☐
No	☐ → 118	☐ → 118	☐ → 118	☐ → 118	☐ → 118

117 How many hours per week do you usually work?

ℹ If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

Please round to the nearest half hour (e.g. 38.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours	⌊_⌊_⌋.⌊_⌋ → 122	⌊_⌊_⌋.⌊_⌋ → 122	⌊_⌊_⌋.⌊_⌋ → 122	⌊_⌊_⌋.⌊_⌋ → 122	⌊_⌊_⌋.⌊_⌋ → 122

118 Does your job involve temporary agency work?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

119 Do you have a fixed-term working contract?

ℹ An apprenticeship or training contract is considered as a fixed-term contract.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, fixed-term contract	1	☐	☐	☐	☐	☐
No, open-ended contract	8	☐	☐	☐	☐	☐

120 Do you usually work as many hours per week as contractually agreed?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

121 How many hours a week do you usually work, including regular extra hours and stand-by duty?

ℹ If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

See also p. 59: 13 "Stand-by duty".

Please round to the nearest half hour (e.g. 40.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours	⌊_⌊_⌋.⌊_⌋	⌊_⌊_⌋.⌊_⌋	⌊_⌊_⌋.⌊_⌋	⌊_⌊_⌋.⌊_⌋	⌊_⌊_⌋.⌊_⌋

122 In the reference week, were there any working days when you did not work because of vacation or public holidays?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 124	☐ → 124	☐ → 124	☐ → 124	☐ → 124

123 How many working days in total did you not work in the reference week because of vacation or public holidays?

ℹ Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of working days	⌊_⌋.⌊_⌋	⌊_⌋.⌊_⌋	⌊_⌋.⌊_⌋	⌊_⌋.⌊_⌋	⌊_⌋.⌊_⌋

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124 In the reference week, were there (other) working days when you did not work because of illness, injury or a temporary disability?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 126	☐ → 126	☐ → 126	☐ → 126	☐ → 126

125 How many working days in total did you not work in the reference week because of illness?

ℹ Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of working days	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐

126 In the reference week, were there (other) working days when you did not work because of other reasons?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 128	☐ → 128	☐ → 128	☐ → 128	☐ → 128

127 How many working days in total did you not work in the reference week for other reasons?

ℹ Please include half days and count them as 0.5.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of working days	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐

128 How many hours did you actually work in the reference week?

ℹ **The number of hours actually worked** may differ from the hours usually worked because of overtime, holidays, extra shifts, public holidays, illness and the like.

The number of hours actually worked includes continuing and advanced training, stand-by duty, mobile work hours and work done at home provided that it is a normal part of your job.

If you did not work in the reference week, please enter "0".
Please round to the nearest half hour (e.g. 28.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐

Muster

Second or additional jobs

129 Did you have more than one paid job in the reference week?

ℹ This includes working as a self-employed person or unpaid family worker.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, I had 2 jobs.	1	☐	☐	☐	☐	☐
Yes, I had more than 2 jobs.	2	☐	☐	☐	☐	☐
No	8	☐ → 139	☐ → 139	☐ → 139	☐ → 139	☐ → 139

130 Are you in marginal employment in your additional job?

i If you have **more than one additional job**, please answer the questions below for the additional job in which you work the most hours.

See also p. 59: 11 "Marginal employment".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, a 603-euros job, mini-job (average maximum earnings of 603 euros per month)	1	☐	☐	☐	☐	☐
Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2	☐	☐	☐	☐	☐
Yes, a one-euro job (job opportunity for people receiving citizen's benefit)	3	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

131 How often do you work in your additional job?

		Person 1	Person 2	Person 3	Person 4	Person 5
Regularly	1	☐	☐	☐	☐	☐
Irregularly, occasionally	2	☐	☐	☐	☐	☐
On a seasonal basis	3	☐	☐	☐	☐	☐

132 What is your status in your additional job?

i See also p. 58: 10 "Categorisation of job".

		Person 1	Person 2	Person 3	Person 4	Person 5
Self-employed person, freelancer						
without employees	1	☐	☐	☐	☐	☐
with employees	2	☐	☐	☐	☐	☐
Unpaid family worker in a family business	3	☐	☐	☐	☐	☐
Public official, judge	4	☐	☐	☐	☐	☐
Salary earner, wage earner (not including apprentices)	5	☐	☐	☐	☐	☐

Muster

133 Please provide some keywords to describe your additional job.

(voluntary information)

i For example
- selling clothing
- teaching children at primary school
- advising and informing customers on travel offers
- designing or planning buildings and other structures
- assembling and testing electronic circuits
- mixing concrete, mortar and plaster
- attending to and caring for patients (before, during and after surgeries)

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

134 What is the title of your additional job?

i For example:
- fashion shop assistant
- primary school teacher
- travel agent
- construction engineer
- electronic equipment mechanic
- unskilled construction labourer
- nurse

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

135 Do you mainly perform executive or supervisory duties in your additional job?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, executive duties (including the authority to take staff, budget and strategy decisions)	1	☐	☐	☐	☐	☐
Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

136 Enter the branch of activity of the establishment (location) in which you work in your additional job.

i If the establishment has **several locations,** please enter the main activity of the location, not of the whole enterprise.

If you are **a temporary employee,** please enter the branch of activity in which you work in your additional job.

Please state the **branch of activity** as accurately as possible, for example:

- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 59: 12 "Establishment (location)".

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

137 How many hours a week do you usually work in your additional job, including regular extra hours and stand-by duty?

i If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.

Please round to the nearest half hour (e.g. 10.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋

138 How many hours did you actually work in your additional job in the reference week?

If you did not work in the reference week, please enter "0".
Please round to the nearest half hour (e.g. 9.5).

Number of hours .....

Person 1	Person 2	Person 3	Person 4	Person 5
⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋	⌊⌊⌋.⌊⌋⌋

Desired number of working hours

139 Would you like to retain your normal weekly working hours or to change them, subject to a corresponding adjustment in earnings?

i **The weekly working hours** include the hours worked in the main job as well as in second and additional jobs.

		Person 1	Person 2	Person 3	Person 4	Person 5
Retain	1	☐ → 143	☐ → 143	☐ → 143	☐ → 143	☐ → 143
Increase	2	☐	☐	☐	☐	☐
Reduce	3	☐ → 142	☐ → 142	☐ → 142	☐ → 142	☐ → 142

Muster

140 How would you like to increase your working hours?

		Person 1	Person 2	Person 3	Person 4	Person 5
Exclusively by working more hours in the current job(s)	1	☐	☐	☐	☐	☐
Exclusively by taking up one or more additional jobs	2	☐	☐	☐	☐	☐
Exclusively by moving to a job with more working hours	3	☐	☐	☐	☐	☐
Without committing to one of the above options	5	☐	☐	☐	☐	☐
By combining some of the above options	4	☐	☐	☐	☐	☐

141 Thinking of the 2 weeks following the reference week:
Would you be able to start working more hours in these 2 weeks?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

142 How many hours a week would you like to work?

i **The weekly working hours** include the hours worked in the main job as well as in second and additional jobs.

Please round to the nearest half hour (e.g. 32.5).

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of hours	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐	☐☐.☐

Muster

Search for work by persons in employment/persons with a second job

143 Did you look for different or additional work in the reference week or the preceding 3 weeks?

i **Looking for work includes** any search for paid work, including second or mini jobs, self-employed or freelance activities, or small-scale activities.

Forms of search are, for instance, looking through job offers in newspapers or on the internet, searching for job vacancies on notice boards, asking acquaintances and relatives.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
No	8	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172

Last job or absence from work

144 Have you ever done paid work as an employee or self-employed person?

i Retired people and former apprentices please mark "Yes" if they worked for a total of **more than 3 months**.

Former unpaid family workers please mark "Yes".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 155	☐ → 155	☐ → 155	☐ → 155	☐ → 155

145 Did you work for more than 3 months in that job?

i If you did paid work several times for a shorter period (e.g. seasonal work or as a student assistant), please mark "Yes" if you worked for a total of more than 3 months.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

146 Why did you leave your last paid job or are absent from it?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
Reasons related to the labour market						
Dismissal (including closure of establishment)	1	☐	☐	☐	☐	☐
End of a fixed-term working contract	2	☐	☐	☐	☐	☐
Sale or closure of own enterprise	3	☐	☐	☐	☐	☐
Family reasons						
Have to look after children	4	☐	☐	☐	☐	☐
Have to look after people with disabilities	5	☐	☐	☐	☐	☐
Have to look after people in need of care	6	☐	☐	☐	☐	☐
Other family reasons	7	☐	☐	☐	☐	☐
Personal reasons						
Own resignation	8	☐	☐	☐	☐	☐
School or vocational education, studies	9	☐	☐	☐	☐	☐
Own illness, consequences of an accident	10	☐	☐	☐	☐	☐
Permanently reduced earning capacity, permanent disability	11	☐	☐	☐	☐	☐
Retirement	12	☐	☐	☐	☐	☐
Other personal reasons	13	☐	☐	☐	☐	☐
Other reasons						
Other main reason	14	☐	☐	☐	☐	☐

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147 When did you leave your last paid job/since when have you been absent from it?

	Person 1	Person 2	Person 3	Person 4	Person 5
Month	☐☐	☐☐	☐☐	☐☐	☐☐
Year	☐☐☐☐	☐☐☐☐	☐☐☐☐	☐☐☐☐	☐☐☐☐

148 What was your status in your last job/the job from which you are absent?

i See also p. 58: 10 "Categorisation of job".

		Person 1	Person 2	Person 3	Person 4	Person 5
Self-employed person, freelancer						
without employees	1	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
with employees	2	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Unpaid family worker in a family business	3	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Public official (not including candidates), judge	4	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Salary earner, wage earner (not including apprentices)	5	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Apprentice/trainee receiving remuneration	7	☐	☐	☐	☐	☐
Candidate public official	8	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Intern, trainee (including paid practical training or internship)	9	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Temporary or professional soldier	10	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
Person doing compulsory military/civilian service	11	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
In voluntary military service	12	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150
In the Federal Volunteer Service (also social, ecological or cultural year)	13	☐ → 150	☐ → 150	☐ → 150	☐ → 150	☐ → 150

149 With whom did you conclude/enter into your apprenticeship contract?

i This refers to remunerated apprenticeships/ traineeships.

		Person 1	Person 2	Person 3	Person 4	Person 5
With an establishment (company, shop, office, hospital, public authority)	1	☐	☐	☐	☐	☐
With an inter-company or external institution as vocational training provider, e.g. vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum)	2	☐	☐	☐	☐	☐

Muster

150 Please provide some keywords to describe your last job/the job from which you are absent.

(voluntary information)

i For example
- selling clothing
- teaching children at primary school
- advising and informing customers on travel offers
- designing or planning buildings and other structures
- assembling and testing electronic circuits
- mixing concrete, mortar and plaster
- attending to and caring for patients (before, during and after surgeries)

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

151 What was/is the title of your last job/the job from which you are absent?

i For example
- fashion shop assistant
- primary school teacher
- travel agent
- construction engineer
- electronic equipment mechanic
- unskilled construction labourer
- nurse

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

152 Did you mainly perform executive or supervisory duties in your last job/the job from which you are absent?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, executive duties (including the authority to take staff, budget and strategy decisions)	1	☐	☐	☐	☐	☐
Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

153 Enter the branch of activity of the establishment (location) you last worked in/from which you are absent.

i If the establishment has **several locations**, please enter the main activity of the location, not of the whole enterprise.

If you were **a temporary employee**, please enter the branch of activity of the establishment (location) you last worked in or the branch of activity of the job from which you are absent.

Please state the **branch of activity** as accurately as possible, for example:

- food retailing (not: trade)
- machine tool industry (not: factory)
- facility management, caretaker services, business consultancy (not: services)
- software development (not: IT)

See also p. 59: 12 "Establishment (location)".

Person 1 .....

Person 2 .....

Person 3 .....

Person 4 .....

Person 5 .....

Muster

154 In your last job/the job from which you are absent: Were you employed in the public service?

i The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.

If you worked in a privatised successor company of Deutsche Post/Bundesbahn most recently or were employed by a church, please indicate "No".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

155 Are you 90 years or older?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
No	8	☐	☐	☐	☐	☐

Search for work

156 Did you make any effort to find (new) work in the reference week or the preceding 3 weeks? This includes any search for a job with only a few hours or activities to start a business.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 158	☐ → 158	☐ → 158	☐ → 158	☐ → 158

157 What did you do in the reference week or the preceding 3 weeks to find new work?

Please mark all relevant boxes.

		Person 1	Person 2	Person 3	Person 4	Person 5
Contacted the employment agency (job centre) or other employment authority	1	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Contacted private employment organisations	2	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Placed job wanted advertisements	3	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Responded to job offers	4	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Sent off unsolicited applications	5	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Asked friends, relatives, acquaintances	6	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Looked through job offers	7	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Took tests, interviews, exams	8	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Placed or updated online CVs	13	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Searched for premises, offices, equipment for self-employment or a freelance job	9	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Applied for licences, concessions or financial resources for self-employment or a freelance job	10	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Took other action for self-employment or a freelance job	11	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Took other action	12	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168

158 Did you find a job in the reference week?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, I found a job in the reference week and have started it.	1	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Yes, I found a job in the reference week but have not started it yet.	2	☐	☐	☐	☐	☐
No, I did not look for or find a job in the reference week.	8	☐ → 160	☐ → 160	☐ → 160	☐ → 160	☐ → 160

159 When will you start your new job?

		Person 1	Person 2	Person 3	Person 4	Person 5
Within the 3 months after the reference week	1	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168
Later, that is, more than 3 months after the reference week	8	☐ → 168	☐ → 168	☐ → 168	☐ → 168	☐ → 168

160 If you are not looking for a job, would you nevertheless like to work?

ℹ This also refers to jobs with only a few hours.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐ → 166	☐ → 166	☐ → 166	☐ → 166	☐ → 166

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161 Why did you not look for a job in the reference week and the preceding 3 weeks?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
No suitable job available	1	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
I am awaiting re-employment (following temporary lay-off).	2	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Own illness, consequences of an accident	3	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Permanently reduced earning capacity, permanent disability	4	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Have to look after children	5	☐	☐	☐	☐	☐
Have to look after people with disabilities	6	☐	☐	☐	☐	☐
Have to look after people in need of care	7	☐	☐	☐	☐	☐
Other family responsibilities	8	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Other personal responsibilities	9	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
School or vocational education, studies	10	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Retirement	11	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163
Other main reason	12	☐ → 163	☐ → 163	☐ → 163	☐ → 163	☐ → 163

162 Why do you personally look after children, people with disabilities or people in need of care?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity.	1	☐	☐	☐	☐	☐
There is no adequate care available at the relevant times of the day.	2	☐	☐	☐	☐	☐
Adequate care is too expensive.	3	☐	☐	☐	☐	☐
I want to do it myself.	4	☐	☐	☐	☐	☐
Other essential reasons	9	☐	☐	☐	☐	☐

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163 If a paid job had been available in the reference week, could you have started it within the following 2 weeks?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
No	8	☐	☐	☐	☐	☐

164 Why would you not be able to start a new job within the following 2 weeks?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Own illness, consequences of an accident	2	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Permanently reduced earning capacity, permanent disability	3	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Have to look after children	4	☐	☐	☐	☐	☐
Have to look after people with disabilities	5	☐	☐	☐	☐	☐
Have to look after people in need of care	6	☐	☐	☐	☐	☐
Other family responsibilities	7	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Other personal responsibilities	8	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Retirement	9	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Other main reason	10	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172

165 Why do you personally look after children, people with disabilities or people in need of care?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity.	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
There is no adequate care available at the relevant times of the day.	2	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Adequate care is too expensive.	3	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
I want to do it myself.	4	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Other essential reasons	9	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172

166 Why do you not want to, or why are you not able to work?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies	1	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Own illness, consequences of an accident	2	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Permanently reduced earning capacity, permanent disability	3	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Have to look after children	4	☐	☐	☐	☐	☐
Have to look after people with disabilities	5	☐	☐	☐	☐	☐
Have to look after people in need of care	6	☐	☐	☐	☐	☐
Other family responsibilities	7	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Other personal responsibilities	8	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Retirement	9	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172
Other main reason	10	☐ → 172	☐ → 172	☐ → 172	☐ → 172	☐ → 172

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167 Why do you personally look after children, people with disabilities or people in need of care?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity.	1	→ 172	→ 172	→ 172	→ 172	→ 172
There is no adequate care available at the relevant times of the day.	2	→ 172	→ 172	→ 172	→ 172	→ 172
Adequate care is too expensive.	3	→ 172	→ 172	→ 172	→ 172	→ 172
I want to do it myself.	4	→ 172	→ 172	→ 172	→ 172	→ 172
Other essential reasons	9	→ 172	→ 172	→ 172	→ 172	→ 172

168 How long have you looked or did you look for (other) work?

		Person 1	Person 2	Person 3	Person 4	Person 5
Less than 1 month	1					
1 to less than 3 months	2					
3 to less than 6 months	3					
6 to less than 12 months	4					
1 to less than 1 ½ years	5					
1 ½ to less than 2 years	6					
2 to less than 4 years	7					
4 years or more	8					

169 If a paid job had been available in the reference week, could you have started it within the following 2 weeks?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 172	→ 172	→ 172	→ 172	→ 172
No	8					

170 Why would you not be able to start a new job within the following 2 weeks?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
School or vocational education, studies	1	→ 172	→ 172	→ 172	→ 172	→ 172
Own illness, consequences of an accident	2	→ 172	→ 172	→ 172	→ 172	→ 172
Permanently reduced earning capacity, permanent disability	3	→ 172	→ 172	→ 172	→ 172	→ 172
Have to look after children	4					
Have to look after people with disabilities	5					
Have to look after people in need of care	6					
Other family responsibilities	7	→ 172	→ 172	→ 172	→ 172	→ 172
Other personal responsibilities	8	→ 172	→ 172	→ 172	→ 172	→ 172
Retirement	9	→ 172	→ 172	→ 172	→ 172	→ 172
Other main reason	10	→ 172	→ 172	→ 172	→ 172	→ 172

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171 Why do you personally look after children, people with disabilities or people in need of care?

If there are several reasons, please mark the main one.

		Person 1	Person 2	Person 3	Person 4	Person 5
There is no adequate care available in the vicinity.	1	☐	☐	☐	☐	☐
There is no adequate care available at the relevant times of the day.	2	☐	☐	☐	☐	☐
Adequate care is too expensive.	3	☐	☐	☐	☐	☐
I want to do it myself.	4	☐	☐	☐	☐	☐
Other essential reasons	9	☐	☐	☐	☐	☐

Self-assessment of life situation in the reference week

172 Regarding your situation in the reference week: which category best describes it?

i See also p. 58:
8 "Partial retirement" and
9 "Caregiver Leave Act/Family Caregiver Leave Act".

		Person 1	Person 2	Person 3	Person 4	Person 5
Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) and currently:						
on parental leave	1	☐	☐	☐	☐	☐
in partial retirement	2	☐	☐	☐	☐	☐
fully or partly released from work under the Caregiver Leave Act	3	☐	☐	☐	☐	☐
partly released from work under the Family Caregiver Leave Act	4	☐	☐	☐	☐	☐
Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) **not** on parental leave/in partial retirement/released from work	5	☐	☐	☐	☐	☐
Self-employed person, freelancer:						
without employees	6	☐	☐	☐	☐	☐
with employees	7	☐	☐	☐	☐	☐
Unpaid family worker in a family business	8	☐	☐	☐	☐	☐
In the Federal Volunteer Service (also social, ecological or cultural year), in voluntary military service	9	☐	☐	☐	☐	☐
Pupil, student	10	☐	☐	☐	☐	☐
Retired or in early retirement	11	☐	☐	☐	☐	☐
Unemployed	12	☐	☐	☐	☐	☐
Housewife/househusband, looking after children or people in need of care	13	☐	☐	☐	☐	☐
Permanently unfit for work	14	☐	☐	☐	☐	☐
Other	15	☐	☐	☐	☐	☐

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173 Which are your main sources of livelihood?

See also p. 59: 14 "Main sources of livelihood".

		Person 1	Person 2	Person 3	Person 4	Person 5
Own employment	1	☐	☐	☐	☐	☐
Unemployment benefit I	2	☐	☐	☐	☐	☐
Citizen's benefit	3	☐	☐	☐	☐	☐
Public assistance, e.g. basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments	4	☐	☐	☐	☐	☐
Pension based on my own entitlements	5	☐	☐	☐	☐	☐
Surviving dependant's pension	15	☐	☐	☐	☐	☐
Own property, savings, interest, renting, leasing, life interest retained for older people, life assurance, specific pensions fund (Versorgungswerk)	6	☐	☐	☐	☐	☐
Parental allowance	7	☐	☐	☐	☐	☐
Income of the parents	8	☐	☐	☐	☐	☐
Income of the partner, spouse or other relatives	14	☐	☐	☐	☐	☐
Maintenance payments or other regular payments received from other private households	9	☐	☐	☐	☐	☐
Training assistance (BAföG), scholarship/grant	10	☐	☐	☐	☐	☐
Benefits for asylum seekers	11	☐	☐	☐	☐	☐
Benefits from own long-term care insurance (long-term care allowance)	12	☐	☐	☐	☐	☐
Other financial support, e.g. early retirement payments, foster child allowance, sickness pay, loan in accordance with the Caregiver Leave Act or the Family Caregiver Leave Act	13	☐	☐	☐	☐	☐

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174 What was your personal net income (total of all income sources) in the month before the reference week?

i **The personal net income** is calculated as gross earnings less taxes and less contributions to health, long-term care and unemployment insurance as well as to statutory pension insurance.

This includes:

- earnings from main and second job(s), extra payments (e.g. Christmas bonus, severance pay, bonus payments)
- pensions
- unemployment benefit I, citizen's benefit
- basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments and other public assistance benefits
- family-related social benefits (e.g. children's allowance, parental allowance, supplementary child benefit, maternity benefit, maintenance advance payment)
- other public benefits (e.g. housing and heating benefits, housing allowance, foster care allowance, long-term care allowance, training assistance (BAföG))
- maintenance payments or other regular payments received from other private households
- further income and receipts (e.g. entrepreneurial income, income from renting and leasing, interest, dividends)

See also p. 59: 15 "Net income".

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	Person 1	Person 2	Person 3	Person 4	Person 5
Personal net income: Code from list 174	⌊_⌋	⌊_⌋	⌊_⌋	⌊_⌋	⌊_⌋
I had no income. 90	☐	☐	☐	☐	☐

List 174

Less than 250 euros	1	3 000 to less than 3 250 euros	13
250 to less than 500 euros	2	3 250 to less than 3 500 euros	14
500 to less than 750 euros	3	3 500 to less than 4 000 euros	15
750 to less than 1 000 euros	4	4 000 to less than 4 500 euros	16
1 000 to less than 1 250 euros	5	4 500 to less than 5 000 euros	17
1 250 to less than 1 500 euros	6	5 000 to less than 6 000 euros	18
1 500 to less than 1 750 euros	7	6 000 to less than 7 000 euros	19
1 750 to less than 2 000 euros	8	7 000 to less than 8 000 euros	20
2 000 to less than 2 250 euros	9	8 000 to less than 10 000 euros	21
2 250 to less than 2 500 euros	10	10 000 to less than 15 000 euros	22
2 500 to less than 2 750 euros	11	15 000 to less than 25 000 euros	23
2 750 to less than 3 000 euros	12	25 000 euros or over	24

175 What was the total net income of your household in the month before the reference week?

i **The net income of the household** is the sum of the net incomes of all people in the household.

Monthly amount (full euros)

Net household income ..... ⌊_____⌋

If you cannot specify an exact amount, please indicate the applicable net household income code:

Code from list 175 ..... ⌊__⌋

List 175

Less than 250 euros	1	3 000 to less than 3 250 euros	13
250 to less than 500 euros	2	3 250 to less than 3 500 euros	14
500 to less than 750 euros	3	3 500 to less than 4 000 euros	15
750 to less than 1 000 euros	4	4 000 to less than 4 500 euros	16
1 000 to less than 1 250 euros	5	4 500 to less than 5 000 euros	17
1 250 to less than 1 500 euros	6	5 000 to less than 6 000 euros	18
1 500 to less than 1 750 euros	7	6 000 to less than 7 000 euros	19
1 750 to less than 2 000 euros	8	7 000 to less than 8 000 euros	20
2 000 to less than 2 250 euros	9	8 000 to less than 10 000 euros	21
2 250 to less than 2 500 euros	10	10 000 to less than 15 000 euros	22
2 500 to less than 2 750 euros	11	15 000 to less than 25 000 euros	23
2 750 to less than 3 000 euros	12	25 000 euros or over	24

176 Are you 15 years or older?

	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐	☐	☐	☐	☐
No	☐ → 193	☐ → 193	☐ → 193	☐ → 193	☐ → 193

Educational and vocational attainment

177 Do you hold a general school certificate?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No/Not yet	8	☐ → 181	☐ → 181	☐ → 181	☐ → 181	☐ → 181

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178 Which is your highest qualification?

Please convert qualifications gained abroad to German equivalents.

		Person 1	Person 2	Person 3	Person 4	Person 5
School certificate obtained after no more than 7 years of school attendance	1	☐	☐	☐	☐	☐
Secondary general school certificate (also former school type starting with grade 1)	2	☐	☐	☐	☐	☐
School of general education in the GDR						
school certificate obtained after grade 8 or 9	3	☐	☐	☐	☐	☐
school certificate obtained after grade 10	4	☐	☐	☐	☐	☐
Intermediate school certificate, intermediate school-leaving certificate or equivalent	5	☐	☐	☐	☐	☐
Entrance qualification for universities of applied sciences	6	☐	☐	☐	☐	☐
Higher education entrance qualification (general or subject-restricted)	7	☐	☐	☐	☐	☐
Certificate of special school	8	☐	☐	☐	☐	☐

179 Did you obtain your general school certificate in Germany or abroad?

		Person 1	Person 2	Person 3	Person 4	Person 5
Germany	1	☐ → 181	☐ → 181	☐ → 181	☐ → 181	☐ → 181
Abroad	2	☐	☐	☐	☐	☐

180 How long did you attend school?

Please round to the nearest year.

	Person 1	Person 2	Person 3	Person 4	Person 5
Number of years in school	☐☐	☐☐	☐☐	☐☐	☐☐

181 Do you have a vocational training qualification or a higher education degree?

i People who have completed a pre-vocational training year, on-the-job training or an internship of at least 12 months should also indicate "Yes" here.

A higher education degree also includes a degree from a university of applied sciences.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 183	☐ → 183	☐ → 183	☐ → 183	☐ → 183
No/Not yet	8	☐	☐	☐	☐	☐

182 In what year did you obtain your highest qualification from a school of general education?

	Person 1	Person 2	Person 3	Person 4	Person 5
Year	☐☐☐☐ → 189	☐☐☐☐ → 189	☐☐☐☐ → 189	☐☐☐☐ → 189	☐☐☐☐ → 189
Not applicable as I have no general school certificate (yet).	☐ → 189	☐ → 189	☐ → 189	☐ → 189	☐ → 189

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183 In what year did you obtain your highest vocational qualification or your higher education degree?

	Person 1	Person 2	Person 3	Person 4	Person 5
Year					

184 Did you obtain your highest vocational qualification or higher education degree in Germany or abroad?

		Person 1	Person 2	Person 3	Person 4	Person 5
Germany	1	☐	☐	☐	☐	☐
Abroad	2	☐	☐	☐	☐	☐

185 Which is your highest qualification?

Please convert qualifications gained abroad to German equivalents.

Vocational qualification attained		Person 1	Person 2	Person 3	Person 4	Person 5
Apprenticeship, vocational training in the dual system	4	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Certificate qualifying for an occupation obtained from a full-time vocational school or from a secondary school offering general as well as vocational education to pupils aged 16 to 19	5	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Preparatory training for the intermediate service in public administration	6	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
On-the-job training	1	☐ → 189	☐ → 189	☐ → 189	☐ → 189	☐ → 189
Internship	2	☐ → 189	☐ → 189	☐ → 189	☐ → 189	☐ → 189
Pre-vocational training year	3	☐ → 189	☐ → 189	☐ → 189	☐ → 189	☐ → 189
Training centre/school for health-care service occupations and social occupations:						
one year (e.g. geriatric care assistant)	7	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	8	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	9	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Nursery teacher/educator	10	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Master craftsman/craftswoman	11	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Technician's qualification or equivalent trade and technical school certificate	12	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Specialised and engineering schools of the GDR	13	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188
Specialised academy (in Bayern only)	14	☐ → 188	☐ → 188	☐ → 188	☐ → 188	☐ → 188

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Please turn the page for more qualifications.

still:

185 Higher education institutions

		Person 1	Person 2	Person 3	Person 4	Person 5
Diplom degree, Bachelor's, Master's, state examination e.g. for the teaching profession						
Vocational academy	15	☐	☐	☐	☐	☐
College of public administration	16	☐	☐	☐	☐	☐
University of applied sciences (also college of engineering), cooperative state university (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	17	☐	☐	☐	☐	☐
University (also college of art and music, college of education, college of theology)	18	☐	☐	☐	☐	☐
Doctoral degree	19	☐ → 187	☐ → 187	☐ → 187	☐ → 187	☐ → 187

186 What is the title of the highest degree you obtained from a higher education institution?

		Person 1	Person 2	Person 3	Person 4	Person 5
Bachelor's	1	☐	☐	☐	☐	☐
Master's	2	☐	☐	☐	☐	☐
Diplom degree, state examination e.g. for the teaching profession, artistic and comparable degrees	3	☐	☐	☐	☐	☐

187 Did you work on your doctorate in the reference week or the preceding 12 months?

i This refers only to doctorates that are supported by a doctoral supervisor.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	3	☐	☐	☐	☐	☐

188 In what (main) field did you obtain your highest vocational qualification or higher education degree?

i **Fields of vocational training are** e.g. care for the elderly, floristry, bricklayer, mechatronics technician, care assistant, industrial clerk.

Fields of study are e.g. mechanical engineering, production engineering, agricultural science, teacher training course (grammar school).

Person 1	
Person 2	
Person 3	
Person 4	
Person 5	

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Continuing education and training

189 In the 4 weeks before the reference week, did you participate in continuing general or vocational training, such as courses, seminars, training sessions or workshops?

i By training, we mean all continuing education measures
- in your free time or in a professional context,
- in person, online or directly at the workplace
- irrespective of their duration (over a longer period or just one hour)

It also includes continuing education that is still ongoing.

Continuing general training includes measures such as language courses, computer courses, training courses, health education or political education courses, first-aid courses, private lessons, training for voluntary work.

Continuing vocational training includes measures such as training by superiors, colleagues or trainers, advanced training (e.g. EDP, IT, rhetoric, soft skills) or courses and further training programmes to adapt to new (technological) developments or to prepare for new tasks in the job.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

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Pension insurance

190 Do you receive an old-age pension from statutory pension insurance?

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → 192	☐ → 192	☐ → 192	☐ → 192	☐ → 192
No	8	☐	☐	☐	☐	☐

191 Were you insured under the statutory pension insurance scheme in the reference week?

i See also p. 59:
16 "Statutory pension insurance".

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes, compulsorily insured	1	☐	☐	☐	☐	☐
Yes, voluntarily insured	2	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

Internet access and internet use

192 Did you use the internet in the last 3 months?

i You may have used the internet at any location (at home, at work or other places) via any internet-enabled device (e.g. desktop PC, laptop, tablet, smartphone, game console, e-book reader).

Please note: Internet use also includes receiving/sending e-mails, messaging (e.g. via WhatsApp), gaming, streaming, online/mobile banking.

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐	☐	☐	☐	☐
No	8	☐	☐	☐	☐	☐

Participation in the survey

193 Have you answered the questions yourself?

(voluntary information)

		Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	☐ → End	☐ → End	☐ → End	☐ → End	☐ → End
No, another household member has answered the questions.	2	☐	☐	☐	☐	☐
No, someone not living in the household has answered the questions.	3	☐ → End	☐ → End	☐ → End	☐ → End	☐ → End

194 Which household member has answered the questions?

(voluntary information)

	Person 1	Person 2	Person 3	Person 4	Person 5
Please enter the number (see flap) of the person who has answered the questions.	⌊_⌋	⌊_⌋	⌊_⌋	⌊_⌋	⌊_⌋

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Explanatory notes on the questionnaire

1 Type of residential building

Single-family house:

A single-family house usually contains one dwelling. Sometimes such a house contains an additional (granny) flat. This is a second dwelling which is however subordinate to the main dwelling. If the additional flat is used by the same household as the main dwelling or if it cannot be used by a separate household (e.g. main door cannot be locked, no sanitary facilities), the house is to be considered as a single-family house. Otherwise, the house with an additional (granny) flat is a multi-family house.

- Detached
  A detached single-family house is a building that does not share a wall with any other occupied building.

- Semi-detached
  Please indicate semi-detached if the building is joined to just one other building.

- Terraced
  A row of more than two single-family houses regardless of whether the building is an end-of-terrace or mid-terrace house.

Multi-family house:

Multi-family houses usually contain several dwellings that can be locked separately.

- Detached
  A detached multi-family house is a building that does not share a wall with any other occupied building.

- Terraced
  A terraced multi-family house is a building that shares one or more walls with other buildings or parts of buildings. The buildings do not need to have the same design and may be arranged in a staggered line or at different levels. This includes end-of-terrace houses.

2 Dwelling

A dwelling is defined as a self-contained unit for residential use that usually consists of adjoining rooms and enables the occupants to maintain one or several households (e.g. shared dwelling).

Dwellings have a separate entrance with direct access from the outside, a staircase or vestibule. The dwelling may include cellar or attic rooms that have been converted for residential use.

Accordingly, single-family houses, semi-detached houses or terraced houses usually contain 1 dwelling. If there are one or more additional (granny) flats, the number of dwellings increases to 2 or more, provided that the aforementioned conditions apply.

3 Living floor space

The total living floor space of the dwelling is the cumulative floor space of all rooms in the dwelling. Rooms outside the self-contained dwelling (e.g. mansards) and cellar and attic rooms converted for residential use also form part of the dwelling.

The living floor space of a rented dwelling is usually stated in the tenancy agreement.

If you calculate the living floor space yourself please include the individual areas as follows:

- the full living floor space of rooms with a clear height of at least 2 metres;
- half the living floor space of rooms or of floor areas under a sloping ceiling in rooms with a clear height of at least 1 metre but less than 2 metres;
- a quarter of the floor space of balconies, loggias, roof gardens.

4 Main tenant with subtenant

In the case of subletting, please state the monthly rent for the whole dwelling, not just for the dwelling areas occupied by the main tenant.

5 Payment of rent in event of receipt of services from the Employment Agency (Employment Office)

Recipients of benefits whose rent is paid in full or in part by the employment agency (job centre) are to state the full amount of rent and incidental rental expenses paid to the landlord/landlady or property management.

6 Today's territory

"Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

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7 Citizenship

German by birth

Please mark "German by birth" also in these cases:

- Expellees:
  People who did not acquire German citizenship by birth but acquired it due to their **recognition as persons of ethnic German origin** in accordance with Section 1 of the Federal Expellees Act **and** who **immigrated** to today's territory of Germany **before 1950**, please mark "German by birth".
  For those who immigrated in 1950 or later, please see the notes on ethnic German repatriates.

- If you were temporarily deprived of German citizenship that you had acquired by birth, please mark "German by birth".

- Children of a parent of German citizenship:
  Children born within marriage to a German mother and a foreign father after 1 April 1953 and before 1 January 1975 and who, consequently, acquired German citizenship by means of a declaration or by naturalisation please mark "German by birth".
  Children born outside marriage to a German father and a foreign mother before 1 July 1993 and who acquired German citizenship by naturalisation please mark "German by birth".
  People who acquired German citizenship by legitimation (e.g. subsequent marriage of the parents of a child born outside marriage) by 30 June 1998 please mark "German by birth".
  People who have acquired German citizenship since 2021 by means of a declaration in accordance with Section 5 of the Nationality Act please mark "German by birth".

- People born in Saarland:
  People born in Saarland between 1947 and 1956, at least one of whose parents had German citizenship when the child was born, please mark "German by birth" even if they had French citizenship at the time of birth.

Ethnic German repatriates with and without naturalisation

- People who came to Germany as ethnic German repatriates between 1993 and 2000 received an official certificate of naturalisation (not a certificate in accordance with Section 7 of the Nationality Act). In this case, please mark "As a naturalised (ethnic) German repatriate".

- For people who have been granted German citizenship on the grounds of their eligibility for naturalisation as an ethnic German repatriate: please mark "As a naturalised (ethnic) German repatriate".

- For people with a certificate in accordance with Section 7 of the Nationality Act: please mark "As a non-naturalised (ethnic) German repatriate".

Notes on "German by naturalisation" in case of marriage

People who acquired German citizenship by marriage or by a declaration or naturalisation due to marriage please mark "German by naturalisation".

8 Partial retirement

The Act on Facilitating a Smooth Transition to Retirement provides the framework conditions for partial retirement agreements between employers and employees. The employment agency promotes part-time work arrangements for employees who reduce their working hours to half of the regular working time when they are 55 years old or older.

If you are in the release phase of partial retirement under the block model, please base all your answers regarding your job on the conditions that applied before the release phase commenced.

Example: Before the release phase, you were working full-time in an establishment and had a 39.5 hour working week. Then please enter this information in any questions regarding your occupation, branch of economic activity, duration of employment etc. For the question on the usual number of hours worked, you would then enter the contractually agreed working time of 39.5 hours. Your actual hours of work would be 0 hours.

9 Caregiver Leave Act/Family Caregiver Leave Act

Employees have the right to be temporarily released from work to look after close relatives at home. They may choose between two different release options:

Under the Caregiver Leave Act, employees may be released from work on a full-time or part-time basis for a maximum of six months to look after a close relative in need of care.

Since 2015 there has been a legal right to family caregiver leave. This allows employees to reduce their weekly working hours if they care for relatives in need of care in their home environment.

10 Categorisation of job

If you are self-employed and only employ unpaid family workers (no wage or salary), please mark the category "Self-employed without employees". Those who work freelance or on a contract basis are considered as self-employed, including people who provide tuition, give private lessons or babysit. If you work without pay in a business owned by a family member or relative, you are an unpaid family worker. If you receive pay for your work, please indicate "salary earner, wage earner".

Public officials include officials employed by the Protestant Church and the Roman Catholic Church. "Insurance officers" and "bank officers" should classify themselves as salary earners, wage earners. This category also includes skilled workers, semi-skilled workers and unskilled workers.

If you are an intern, a (paid) trainee or a volunteer in the Federal Volunteer Service in your additional job, please indicate "salary earner, wage earner".

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11 Marginal employment

In the case of marginal employment, that is, a 603-euros job (also referred to as mini-job; with a pay of up to 603 euros per month on a yearly average basis), the employer pays flat-rate contributions to pension and health insurance and a lump-sum tax rate.

A job is also considered to be marginal employment if it is limited to a maximum of three months or 70 days worked per year.

People in a one-euro job continue to receive citizen's benefit plus an additional expenses allowance of usually 1 to 2 euros per hour worked.

12 Establishment (location)

An establishment is the location where you work (e.g. a shop, freelancer's office, agricultural holding, location of an enterprise, body governed by public law, etc.).

A location (e.g. a specific establishment of an enterprise) may comprise several separate work places (such as a production site, a warehouse and an administrative building all on the business premises). The people working at those work places belong to one and the same establishment.

The people working in an establishment include part-time workers, apprentices, working proprietors and unpaid family workers.

13 Stand-by duty

The whole period of stand-by duty is to be included in the weekly working hours. Stand-by duty means that an employee has to be on stand-by at a place specified by the employer to perform work if necessary.

This is to be distinguished from on-call duty. On-call duty means that the employee is free to decide where to stay. The employee is required to start work within reasonable time if the need arises. In this case, only the actual hours worked and the travelling time count as working time.

14 Main sources of livelihood

If you are in employment, this does not have to be your main source of livelihood (e.g. the living expenses of apprentices are often paid by their parents). If you pay your living expenses mainly from what you earn in marginal employment, please enter employment. Pensioners who are still in employment may live mainly on what they earn or on their pension, depending on the amount of benefits they receive.

Regular payments of life assurance companies (including benefits paid by pension funds of specific liberal professions such as doctors or pharmacists) are regarded as maintenance payments from own property.

15 Net income

Please also include:
- benefits paid to encourage capital formation,
- advances,
- rent paid for company-owned housing,
- interest received, dividends, other property income and similar amounts,
- income in kind (e.g. foodstuffs, free coal for miners).

Long-term care benefits in kind (provided by care homes and home care services) are not to be included here.

16 Statutory pension insurance

You have statutory pension insurance if you are insured with the German Federal Pension Insurance (Deutsche Rentenversicherung Bund, formerly BfA, LVA) or the German Pension Insurance Miners, Railway and Maritime (Knappschaft-Bahn-See).

This includes the statutory pension insurance of a foreign country (e.g. people who live in Germany but are employed subject to social insurance contributions in a neighbouring country).

You also have statutory pension insurance if you
- pay contributions to the agricultural pension fund,
- work in a Federal Volunteer Service,
- do a year of voluntary work in the social, cultural or ecological sector,
- do voluntary military service, or
- do reserve duty training as a soldier.

Statutory pension insurance is compulsory mainly for wage earners, salary earners and certain self-employed persons (e.g. home workers with no more than two assistants from outside their family). Public officials and comparable salary earners (employees of health insurance institutions with public official status), self-employed persons (with few exceptions) and unpaid family workers without a working contract are exempted from compulsory pension insurance.

Contributions are paid for unemployed persons who receive unemployment benefit I. They are therefore regarded as liable to compulsory statutory pension insurance. With effect from 1 January 2011, contributions are no longer paid for unemployed persons receiving citizen's benefit. They are not liable to compulsory insurance.

This does not refer to company old-age pension schemes, public officials' pension scheme, occupational pension schemes and private old-age pension schemes (e.g. state-sponsored private pension plan according to "Riester", life assurance and the like).

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Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)[1] and with the General Data Protection Regulation (EU) 2016/679 (GDPR)[2]

Purpose, type and scope of the survey
The microcensus collects statistical data on the population and the labour market as well as on income, living conditions and housing circumstances of households on a representative basis. The data are collected based on different survey components. The survey units are persons, households and dwellings.

The purpose of the microcensus is to provide statistical data, with a detailed subject-related breakdown, on the population structure, the economic and social situation of the population, of families and households, on the labour market, the occupational structure and education of the labour force, and on the housing circumstances. It also serves to meet European obligations. Every year, up to one percent of the population may be surveyed. In every sampling district, the survey is conducted not more than four times within five consecutive calendar years.

Legal basis, obligation to provide information
The legal basis is provided by the Microcensus Act (MZG) in conjunction with the Federal Statistics Act (BStatG) and Article 6 (1) letter e) of the General Data Protection Regulation.

Data are collected in accordance with Section 6 (1) nos. 1 to 4, no. 5 letters a and b, nos. 6 to 10 and Section 6 (2) of the Microcensus Act.

The obligation to provide information is laid down in Section 13 of the Microcensus Act in conjunction with Section 15 of the Federal Statistics Act.

In accordance with those provisions, all adults and all minors living in households of their own are obliged to provide information, and in each case also on minor household members.

Any household member who is obliged to provide information is also obliged to provide information for adult household members who cannot do so themselves. If there is no other household member who is obliged to provide information and a custodian has been appointed for the person not able to provide the information himself/herself, the custodian is obliged to provide the information to the extent that the custodian's duties include such provision of information. If a person who is unable to provide the information himself/herself nominates a trusted person to provide the required information on his/her behalf, the adult household members or the custodian will no longer be obliged to provide the relevant information.

Unless there are indications to the contrary, it is presumed, in accordance with Section 13 (8) of the Microcensus Act, that all people in the household who are obliged to provide information are also authorised to do so on behalf of the other people living in the household. This applies accordingly to confirmation of the data collected in the previous year. The legal presumption of authorisation can be objected to at any time.

The obligation to provide information on the auxiliary variable "first name and surname of the main tenant/owner-occupier" applies to the main tenant/owner-occupier or, alternatively, to the persons mentioned above.

If respondents provide no information or provide information which is incomplete, incorrect or late, they can be encouraged to provide the information through imposition of a coercive penalty in accordance with the Administrative Enforcement Acts of the Länder.

Pursuant to Section 23 of the Federal Statistics Act, a regulatory offence is committed by anyone who
- contrary to Section 15 (1), sentence 2, (2) and (5), sentence 1, of the Federal Statistics Act, wilfully or negligently provides no information, or provides information which is late, incomplete or untrue, or
- contrary to Section 15 (3) of the Federal Statistics Act does not give a reply in the prescribed format.
- The regulatory offence is punishable by a fine not exceeding five thousand euros.

Pursuant to Section 15 (7) of the Federal Statistics Act, objections and rescissory actions against the summons to provide information will have no suspensive effect.

Questions where the provision of information is voluntary are specially marked in the questionnaire.

The legal basis for evaluations of data on the type and extent of the provision of information (e.g. device used or time spent) is Section 6 (1), sentence 1, no. 2 of the Federal Statistics Act.

Controller
The controller responsible for processing your data is the statistical office responsible for your Land. The contact details are available at: https://www.statistikportal.de/de/statistische-aemter.

Confidentiality
The individual data collected are always kept confidential in accordance with Section 16 of the Federal Statistics Act. Individual data may be passed on only in exceptional cases explicitly regulated by law.

Individual data may in particular be transmitted to:
- public agencies and institutions within the official statistics network which are entrusted with the production of federal or European statistics (e. g. the statistical offices of the Länder, the Deutsche Bundesbank, the Statistical Office of the European Union [Eurostat]),
- service providers with whom a contractual relationship exists (here: Federal Information Technology Centre (ITZBund) as the IT service provider of the Federal Statistical Office, computer centres of the Länder).

A list of regularly contracted IT service providers can be found here: https://www.statistikportal.de/de/statistische-aemter.

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1 The up-to-date wording of the relevant national legal provisions can be found at https://www.gesetze-im-internet.de/. (search terms "Bundesstatistikgesetz" (BStatG) or "Mikrozensusgesetz" (MZG))
2 The EU legal acts in their up-to-date versions and in the German language are available on the website of the Publications Office of the European Union at: https://eur-lex.europa.eu/.

Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)[1] and with the General Data Protection Regulation (EU) 2016/679 (GDPR)[2]

Pursuant to Section 16 (6) of the Federal Statistics Act, institutions of higher education or other institutions tasked with independent scientific research may, for the purpose of carrying out scientific projects, be provided

1. with individual data if attributing the anonymised individual data to the relevant respondents or data subjects requires unreasonable effort in terms of time, cost and manpower (de facto anonymised individual data),
2. with access to individual data not including name and address (formally anonymised individual data) within specially protected areas of the Federal Statistical Office and the statistical offices of the Länder, if effective measures are in place to safeguard confidentiality.

Article 11 of Regulation (EU) 2019/1700 establishing a common framework for European statistics relating to persons and households provides for the transmission of individual data to the Commission (Eurostat).

Pursuant to Article 7 (1) of Regulation (EU) 557/2013 concerning access to confidential data for scientific purposes, Eurostat may - within its own access facilities or within other access facilities accredited by Eurostat - grant access to individual data not including name and address for scientific purposes.

Pursuant to Article 7 (2) of the Regulation, Eurostat may also share individual data for scientific purposes if the data have been modified in a way that reduces the risk of identifying the statistical unit to an appropriate level. Access pursuant to paragraph 2 may be granted provided that appropriate safeguards are in place in the research entity requesting access.

Persons receiving individual data are also obliged to maintain confidentiality.

Auxiliary variables, reference numbers, separation and deletion

The first names and surnames of the household members, the contact details of the household members, residential address, location of the dwelling in the building, first name and surname of the main tenant/owner-occupier of the dwelling, name and address of the household members' places of work, and the building age group are auxiliary variables which will only be used for the technical conduct of the survey. As soon as the survey and auxiliary variables have been checked for conclusiveness and completeness, the auxiliary variables will be separated from the information on the survey variables and will be kept separately or stored separately.

- Pursuant to Section 14 (5), sentence 1, of the Microcensus Act, the first names and surnames and the municipality, street, house number and contact details of the persons surveyed may also be used with regard to household relationships to conduct follow-up surveys in accordance with Section 5 (1) of the Microcensus Act.
- Pursuant to Section 14 (5), sentence 2, of the Microcensus Act, the information on the variables pursuant to Section 14 (5), sentence 1, of the Microcensus Act may also be used as a basis for recruiting suitable persons and households to conduct household budget surveys and other voluntary surveys.
- Pursuant to Section 9 (3) of the Act regarding the testing of a register census, the statistical offices of the Länder store the first names and surnames, residential address, municipality and association of municipalities, sex, calendar month and calendar year of birth, marital status, country of birth, calendar year of arrival in Germany, or calendar year of return to Germany in case of absence of more than twelve months, and citizenships as well as the education variables pursuant to Article 6 (1) no. 7 letters a to c and no. 8 of the Microcensus Act. First names and surnames as well as the residential address shall be deleted not later than six years after microcensus processing has been finished.

Information on the survey variables is processed and stored for as long as necessary to comply with the legal obligations.

All survey documents as well as the auxiliary variables and the reference numbers originally allocated will be destroyed or deleted after the processing of the last follow-up survey has been finished.

The sampling district number, the building number, the dwelling number, the household number and the person number are used as reference numbers. They are used to establish the household, dwelling and building relationships; they do not comprise any data which extend beyond the survey and auxiliary variables. These numbers will be replaced by new reference numbers which do not comprise any data on personal or material circumstances extending beyond these statistical relationships.

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Rights and duties of the interviewers, ways of providing information

Volunteer interviewers may be employed to reduce the burden on the respondents. The survey may also be conducted in writing, however. The interviewers have to provide proof of their authorisation. Their reliability and discretion must be ensured and they have specially been obligated to maintain confidentiality. They must not use information gained in the course of their activity in other processes or for other purposes. This obligation continues to apply after their activity has ended.

If interviewers are used for telephone or face-to-face surveys, their task is to help the respondents to answer the questions. The answers to the questions in the questionnaires may be provided orally to the interviewers or the survey office staff, or by electronic means or in writing.

For the written survey, the respondents receive the questionnaires, including information on how to complete them, directly from the interviewer or from the relevant survey office. If the information is provided in writing, the completed questionnaires may be given to the interviewer during the onsite, face-to-face interview or may be handed in or sent to the survey office. Please do not send the written questionnaires by electronic means as this is not a secure transmission channel.

Rights of data subjects, contact details of the data protection officers, right to lodge a complaint

Respondents whose personal data are processed have the right to request

- access and information as per Article 15 of the General Data Protection Regulation,
- rectification as per Article 16 of the General Data Protection Regulation,
- erasure as per Article 17 of the General Data Protection Regulation, and
- restriction of processing as per Article 18 of the General Data Protection Regulation

with regard to their respective personal data, or they may object to the processing of their personal data as per Article 21 of the General Data Protection Regulation.

The rights of data subjects can be claimed against any controller responsible. If the above rights are exercised, the competent public agency will check whether the relevant legal requirements are met. The person making the request may be asked to prove his or her identity before further measures are taken.

Questions and complaints concerning compliance with legal data protection rules may be addressed at any time to the official data protection commissioner of the statistical office responsible or to the competent data protection supervisory authority (Article 77 of the General Data Protection Regulation). Their contact details are available at: https://www.statistikportal.de/de/datenschutz.

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