

Microcensus 2024



Core programme

Reference week:

modelalles

For the legal basis and other legal information please refer to pages 53 and 54 of this questionnaire. When answering the questions, please observe the explanatory notes 11 to 11 on pages 51 to 52 of this questionnaire.

Thank you for your time.

Making it easier •

- Some questions refer to the reference week. The reference week is given on the front cover. Please enter it on the name flap.
- Please keep the name flap folded out while you complete the questionnaire.
 Please observe the order of the columns for the respective persons as given on the name flap.
- Please do not complete the establishment flap before you are asked to do so in the course of completing the questionnaire (question 75 on page 23).

We will guide you through the questionnaire.

- If possible, each person should answer the questions for him or herself. Information may be provided on behalf of children (under 15 years), people in need of care or people with disabilities who are not able to answer the questions for themselves.
- Not all questions will have to be answered by all persons. When there is an answer box with an arrow (jump instruction), the numeral beside the arrow indicates the question to be answered next by the relevant person.

	Example:		Person 1	Person 2	Person 3	Person 4	Person 5					
		Yes	$\mathbf{x} \rightarrow 9$	→ 9	_ → 9	→ 9	□ → 9					
		No		X								
	In the examp Person 2 ans			-	•	ive						
•	Jump instructions may differ between persons. This is why you should not complete the questionnaire for several persons at the same time as jump instructions are easily overlooked.											
•	When enteri	ng figures, pl	ease do so ri	ght-aligned.	S							
	Example:	Hours per w	eek		1 03	6						
•	If you wish to	o correct an a	answer, pleas	e do so as fo	llows.							
	Example:	Yes		700		X						
		No		<u>V</u>		3						

• Questions to be answered on a voluntary basis are marked by the word "voluntary" in a coloured bar.

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Household and dwelling

Are there any other households in your dwelling apart from your own, e.g. subtenants? Other households in your dwelling consist of people with whom you do not live together or maintain a joint household. People living in a shared dwelling should usually be treated as separate households.						
Yes, number of other households						
No, no other households	8]	_			
How many people in total were living in your household on Thursday of the reference week?		Note The r		eek is given o	n the front co	over.
People who are temporarily away from home, for instance for job or health reasons, are part of your household if that is where they usually live.						
Subtenants, visitors and domestic staff are not household members.						
Number of a coals in coords and						
Number of people in your household (including yourself)						
			ine			
Who are the members of your household? Please fold out the flap at the side of page 2 and		Note				
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an	CS CS	Pleas			e columns fo	r the
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire.	So T	Pleas	e observe th		e columns fo	ı
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover.	So T	Please	e observe th	ns.	ı	ı
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover. What is your sex, as stated in the birth register?	So T	Please	e observe th	ns.	ı	ı
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover. What is your sex, as stated in the birth register? Male	Pe 1	Please	e observe th	ns.	ı	ı
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover. What is your sex, as stated in the birth register? Male Female	Pe 1	Please	e observe th	ns.	ı	ı
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover. What is your sex, as stated in the birth register? Male Female Gender diverse	Pe 1 2 2 3 4 4	Please	e observe th	ns.	ı	Person 5
Who are the members of your household? Please fold out the flap at the side of page 2 and enter their names. If more than 5 people live in the household, please contact the statistical office to request an extra questionnaire. The contact details are given on the front cover. What is your sex, as stated in the birth register? Male Female Gender diverse Not stated in the birth register	Pe 1 2 2 3 4 4	Please respe	Person 2	Person 3	Person 4	r the Person 5

6	wnat is your marital status?	Person	Person 2	Person 3	Person 4	Person 5	
	Single	1					
	Married	2					
	Widowed	3					
	Divorced	4					
	Registered life partnership	5					
	Registered life partner has died	6					
	Registered life partnership has been dissolved	7					
7	Do you occupy at least one more dwelling	Note		Lat	10		
,	(including room, accommodation, residential establishment)?	$\square \rightarrow$			eral 9 mean t nswered next		
	Please mark all relevant boxes.	Person	1 Person 2	Person 3	Person 4	Person 5	
	Yes, I have another dwelling in Germany	1					
	Yes, I have another dwelling abroad.	2					
	No, I do not have another dwelling	8 -> 9	9	→ 9	→ 9	→ 9	
8	Is this dwelling your main residence?		alle				
	If you have more than one dwelling , your main residence is the one where you usually live (centre of social and personal life, family home).	Person	Person 2	Person 3	Person 4	Person 5	
	Yes						
	Yes						
9	Has your household been interviewed for the microcensus in this dwelling within the last 12 months? Yes						
	No		13				
10	Have any household members moved out since the last interview?						
	Yes, enter how many people moved out						
	No	8					
11	Have any household members died since the last interview?						
	Yes, enter how many people died						
	No	8					

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12	Did you move into this household after the last interview?					
	Please mark "Yes" for children born in the last 12 months.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No					
Peo	ole and household					
13	Do you live in a one-person household?					
	Yes	→ 19				
	No					
14	Does your mother live in this household? This includes stepmothers, adoptive and foster mothers.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my mother is number (see flap)					
	No	8				
15	Does your father live in this household?	•	. ©			
	This includes stepfathers, adoptive and foster fathers.	Person	Person 2	Person 3	Person 4	Person 5
	Yes, my father is number (see flap)					
	No					
16	Does your spouse live in this household?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, my spouse is number (see flap)	→ 18	→ 18	→ 18	→ 18	→ 18
	No	8				
17	Does your partner live in this household? This includes registered life partnerships.	Person 1	Person 2	Person 3	Person 4	Person 5
						reison 5
	Yes, my partner is number (see flap)					
	No	8				

18	What is your relationship to Person 1?		Person 1	Person 2	Person 3	Person 4	Person 5
	I am Person 1.	1					
	I am (his/her)						
	wife, husband.	2					
	partner.	3					
	daughter, son (including stepchildren, adopted and foster children).	4					
	daughter-in-law, son-in-law.	5					
	granddaughter, grandson.	6					
	great-granddaughter, great-grandson	7					
	mother, father (including stepparents, adoptive and foster parents).	8					
	mother-in-law, father-in-law.	9					
	grandmother, grandfather.	10					
	great-grandmother, great-grandfather	11					
	sister, brother.	12		Ę(O			
	sister-in-law, brother-in-law.	13	~	(O)			
	another relative by birth/marriage	14					
	not related by birth/marriage.	15	Sille				
		5	3				
Info	mation and communication technology in the	οι	usehold				
19	This refers to the possibility of accessing the internet from home. This includes internet access through fixed devices (e.g. desktop computer) and mobile devices (e.g. smartphone). Yes	1 8					
	I don't know.	7					

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Childcare

20	Is there at least one child in your household who is aged 14 or under?						
	Yes						
	No		→ 23				
21	For each child aged 14 or under, please indicate the type of care in the 12 months before the reference week.						
	Please mark all relevant boxes.		Person 1	Person 2	Person 3	Person 4	Person 5
	Day care centre (kindergarten, crèche)	1					
	Professional child minder	2					
	Au-pair, babysitter	3					
	Preschool institution (pre-primary education)	4					
	Care services for pupils before and/or after school (offered by school or other facility)	5					
	Relatives, friends, neighbours	6					
	Not applicable as the child is cared for only by his/her parents.	7	☐ → 23 ·	23			
22	For each child aged 14 or under, please indicate the type of care in the 4 weeks before the reference week.	Č	tionne	,			
	Please mark all relevant boxes.	2	Person 1	Person 2	Person 3	Person 4	Person 5
	Day care centre (kindergarten, crèche)	1					
	Professional child minder	2					
	Au-pair, babysitter	3					
	Preschool institution (pre-primary aucation)	4					
	Care services for pupils before and/or after school (offered by school or other facility)	5					
	Relatives, friends, neighbours	6					
	Not applicable as the child is cared for only by his/her parents.	7					

Citizenship and duration of residence

23	Were you born in Germany?					
	The place of birth is Germany also in the following cases: - the place of birth was part of Germany's national					
	territory at the time of birth, but today it is not (e. g. Breslau before 1945).					
	 the place of birth is part of Germany's national territory today, but it was not at the time of birth 					
	(e.g. the person concerned was born in Dresden between 1949 and 1990, which was GDR					
	territory at the time, or in Saarland between	1	1	1	1	1
	1947 and 1956).	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8	→ 25	→ 25		→ 25
24	Were you born in the Federal Republic of Germany (today's territory)?					
	"Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.	Person 1	Person 2	Person 3	Person 4	Person 5
		. □ → 28	1 e13011 2	→ 28	→ 28	→ 28
	Yes	1 20		7 20	7 20	7 20
	No	8	Sill			
25	In which country (today's borders) were you born?	HIOTI				
	Person 1	(S)				
	Person 2	X				
	Person 3					
	Person 4					
	Person 5					
26	When did you (first) arrive in the Federal Republic of Germany (today's territory)?					
	Šee also p. 51: 1 "Today's territory".	Person 1	Person 2	Person 3	Person 4	Person 5
	Year]	1	1]

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Federal Republic of Germany (today's territory)? If there are several reasons, please mark the main one. Person 3 Person 4 Person 5 Person 1 Person 2 Employment: job found before moving to Germany Employment: no job found before moving to Germany Academic studies or other education, advanced Moved to Germany with a family member or followed a family member (family reunification) 4 Marriage/partnership with a person living in Germany (family formation) 5 Free movement within the EU: wished to settle in Germany 7 Retirement 8 Other main reason9 What language/languages do you speak at home? Person 3 28 Person 1 Person 4 Person 5 → 30° I only speak German at home. **→** 30 **→** 30 **→** 30 I speak German and at least one other language at home. I do not speak German at home but another language/other languages.....

27

What was your (main) reason for moving to the

wnat language do you mainly speak at nome?		Person I	Person 2	Person 3	Person 4	Person 5
Albanian	. 1					
Arabic	2					
Bosnian	3					
Bulgarian	4					
Chinese	5					
Danish	6					
German	7					
English	. 8					
French	9					
Greek	10					
Hindi	31					
Italian	. 11					
Croatian	12					
Kurdish	13					
Macedonian	14					
Dutch	15		No			
Pashto	16					
Persian	. 17					
Polish	. 18					
Portuguese	19					
Romanian	20					
Russian	21					
Serbian	22					
Spanish	23					
Turkish	24					
Ukrainian	32					
Hungarian	25					
Urdu	33					
Vietnamese	26					
Another European language	27					
Another African language	28					
Another Asian language	29					
Another language	30					

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30	Have you ever interrupted your stay in the Federal Republic of Germany (today's territory) and lived abroad for at least one year?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 32				→ 32
31	In what year did you return to the Federal Republic of Germany (today's territory) after you last stayed abroad for at least one year?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year]		
32	Do you have German citizenship?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, German citizenship only	1	→ 37	→ 37	→ 37		→ 37
	Yes, German citizenship and citizenship of at least one foreign country	2	→ 36			→ 36	
	No	8					
33	Of which foreign country do you have citizenship?	,					
	If you cannot furnish proof of citizenship, please enter "uncertain". If you do not have citizenship of any country, please enter "stateless".		•	.e			
	Person 1)			
	Person 2	•					
	Person 3	C					
	Person 4						
	Person 1 Person 2 Person 3 Person 4 Person 5						
34	Do you have citizenship of another voreign country?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 48	→ 48	→ 48	→ 48	→ 48
35	Of which second foreign country do you have citizenship?						
	Person 1						1
	Person 2						<u></u>
	Person 3						→ 48
	Person 4						
	Person 5						J

50	Of which other country do you have citizenship:						
	Person 1						
	Person 2						
	Person 3						
	Person 4						
	Person 5						
37	How did you obtain German citizenship?						
	Šee also p. 51: 2 "Citizenship".		Person 1	Person 2	Person 3	Person 4	Person 5
	By birth	1	→ 40	→ 40	→ 40	→ 40	→ 40
	As a non-naturalised (ethnic) German repatriate	2	→ 48	_ → 48	→ 48	→ 48	→ 48
	As a naturalised (ethnic) German repatriate	3					
	By naturalisation (no ethnic German repatriate)	4					
	By adoption by German parent(s)	5	□ → 48	→ 48	□ → 48	→ 48	□ → 48
38	When were you naturalised?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year				1		1
39	Which citizenship did you have before your naturalisation?			Jan.			
	You may also enter citizenship of the following former countries: Yugoslavia, Serbia and Montenegro, Soviet Union, Czechoslovakia.	.(estion				
	If you were stateless before your naturalisation, please enter "stateless".	X					
	Person 1]
	Person 2						
	Person 3						→ 48
	Person 4						
	Person 5]
40	Does your mother live in this household?						
	This includes stepmothers, adoptive and foster mothers.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes		□ → 44	□ → 44	□ → 44	□ → 44	□ → 44
	No						

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41	territory)?						
	Šee also p. 51: 1 "Today's territory".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, in (year)		L	L 43	<u></u>	L → 43	L
	Yes, but I do not know the year of arrival.	2					
	No	8				→ 43	→ 43
42	When did your mother move to Germany (today's territory)?		Person 1	Person 2	Person 3	Person 4	Person 5
	Before 1950	1					
	1950 or later	2					
43	Is/was your mother a German citizen?						
	Î See also p. 51: 2 "Citizenship".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, by birth	1					
	Yes, as a non-naturalised (ethnic) German repatriate	2					
	Yes, as a naturalised (ethnic) German repatriate	3					
	Yes, by naturalisation (no ethnic German repatriate)	4					
	Yes, by adoption by German parent(s)	5					
	Yes, but I do not know how it was obtained	6					
	No	8	HOULT				
44	Does your father live in this household?	Si	5				
	This includes stepfathers, adoptive and foste fathers. Yes		Person 1 → 48	Person 2 → 48	Person 3	Person 4	Person 5
	No						
45	Has your father moved to Germany (today's territory)?						
	Šee also p. 51: 1 "Today's territory".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, in (year)		<u></u>	<u></u> → 47	<u></u> → 47	<u></u> → 47	→ 47
	Yes, but I do not know the year of arrival	2					
	No	8	→ 47	→ 47	→ 47	→ 47	→ 47
46	When did your father move to Germany (today's territory)?		Person 1	Person 2	Person 3	Person 4	Person 5
	Before 1950	1					
	1950 or later	2					

4/	is/was your father a German Citizen:					
	Šee also p. 51: 2 "Citizenship".	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, by birth	1				
	Yes, as a non-naturalised (ethnic) German repatriate	2				
	Yes, as a naturalised (ethnic) German repatriate	3				
	Yes, by naturalisation (no ethnic German repatriate)	4				
	Yes, by adoption by German parent(s)	5				
	Yes, but I do not know how it was obtained	6				
	No	8				
48	Was your father born in Germany (today's territory)?					
	Šee also p. 51: 1 "Today's territory".	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 50	→ 50	→ 50	→ 50
	No	8				
49	In which country (today's borders) was your father born?					
	Person 1		_,,©			
	Person 2		CO.			
	Person 3	101				
	Person 4	65				
	Person 5	7.				
50	Person 2 Person 3 Person 4 Person 5 Was your mother born in Germany (today sterritory)? i See also p. 51: 1 "Today's territory".					
	į See also p. 51: ■ "Today's territory":	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 52	→ 52	→ 52	→ 52
	No	8				
51	In which country (today's borders) was your mother born?					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					

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School or university attendance

Please mark "Yes" even if this applied only to part of the period.	rt Person 1	Person 2	Person 3	Person 4	Person 5
Yes					
		__\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	__\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	__\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	☐ > 50
No	8 → 58	→ 58	→ 58	→ 58	→ 58
Were you a pupil, apprentice, student in the 4 weeks before the reference week?	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1				
No, because I switched to another school, higher education institution or apprenticeship, because of university vacation, school holidays practical training phase in an establishment, studies at a higher education institution or school abroad, illness, maternity leave.	,				
No, for other reasons					
Which school/higher education institution did you last attend?		e			
Schools of general education	Person 1	Person 2	Person 3	Person 4	Person 5
Primary school	1	* L			
Orientation stage in grades 5/6 (e.g. at primary or secondary schools, diagnostic stage)	Ci V				
Special school, special needs school, special needs assistance	3				
School offering several courses of education	4				
Secondary general school, evening secondary general school	5				
Intermediate school, evening intermediate school	6				
Comprehensive school	7				
Waldorf school	8				
Grammar school	9				
Vocational grammar school, also grammar school specialising in economics or technical subjects	10				
Evening grammar school, adult education college					

Please turn the page for more schools.

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54 Vocational schools offering a general school

certificate		Person 1	Person 2	Person 3	Person 4	Person 5
Vocational school offering an intermediate school certificate (e.g. full-time vocational school)	12					
Vocational school offering an entrance qualification for higher education institutions						
Specialised upper secondary school	13				-	
Full-time vocational school	14			-	-	
Two-year full-time vocational school	15	<u> </u>				-
Vocational schools						
Pre-vocational training year	16					
Basic vocational training year	17					
Vocational school (dual system)	18	58	→58	+>58	→58	58
Full-time vocational school providing a vocational qualification	19			-	-	
Training centre/school for health-care service occupations and social occupations						
one year (e.g. geriatric care assistant)	20			-	-	
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	21		O -			
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	22					
Training centre/school for educators	23				1	
Master craftsman/craftswoman training programme at trade and technical schools	24	→ 56	→ 56			→ 56
Trade and technical school e.g. for technicals, business economists	25	□ _{1→58}	□1→58	□ _{1→58}	□ _{1→58}	□ _{1→58}
Specialised academy (in Bayern only)	26		1			
Higher education institutions						
Vocational academy		<u> </u>	<u> </u>			<u> </u> 1
College of public administration	28					
University of applied sciences, Cooperative State University (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	29	→ 57	→ 57	→57	→57	→57
University (also college of art and music, college of education, college of theology)	30					
Doctoral studies	31	→ 58	→ 58	→ 58	→ 58	_ → 58
Which are the highest grades you attended at a school of general education?		Person 1	Person 2	Person 3	Person 4	Person 5
Grades 1 to 4	1	□ 1	□ 1	□ 1	□ 1	□ 1
Grades 5 to 9/10	2	>58	→58	→58	→58	>58
Upper secondary grades in grammar school	3					

Person 3							
Person 4							
							[
Person 5							
What course of study	y did you take?		Person 1	Person 2	Person 3	Person 4	Perso
3achelor's		1					
Master's		2					
Diplom degree or com	nparable course of study	3					
Are you 15 years or o			Person 1	Pron 2	Person 3	Person 4	Perso
Yes	modeld						
No			140	□ → 140		→ 140	

What is the title of your master craftsman/

craftswoman specialisation?

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Employment situation in the reference week

Did you do at least 1 hour of paid work in the reference week? Please take into account also self-employment and minor jobs.	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	,	→ 67	→ 67	→ 67	→ 67
No	8				
Did you work for at least 1 hour in the reference week as an unpaid family worker in a family business?	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1	→ 67	→ 67	→ 67	→ 67
No	8				
Do you normally have work or a job from which you were absent in the reference week? Possible reasons are e.g. holidays, illness or parental leave.	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1				
No	8				
own family. It includes working, for example, as/in - waiter/waitress, service employee or temporary helper in a bar, restaurant or hotel	harvesti	9	r roports sci		
 household helper or cleaner delivery services driver for restaurants, and established shops; or as courier babysitter carer of children or of people in need of care deliverer of advertising leaflets or free newspapers hostess/gentleman host private tutor renovation or construction helper (e.g. painting, wallpapering, plastering, installing electrics, plumbing) gardening (mowing the lawn, cutting hedges or 	 academ bookkee translate coach in tempore freelanc artist or 	ic assistant eping or a sports clul ary security w er on online performer , influencer, o for pay r ng events	o vorker	entific work	
 delivery services driver for restaurants, where shops; or as courier babysitter carer of children or of people in need of care deliverer of advertising leaflets or free newspapers hostess/gentleman host private tutor renovation or construction helper (e.g. painting, wallpapering, plastering, installing electrics, plumbing) 	 academ bookkee translate coach in tempore freelanc artist or blogger content pet care preparir other ac 	ic assistant eping or a sports clul ary security w er on online performer , influencer, o for pay r ng events tivities	o vorker platforms or creating ot	her online	Person 5
 delivery services driver for restaurants, the shops; or as courier babysitter carer of children or of people in need of care deliverer of advertising leaflets or free newspapers hostess/gentleman host private tutor renovation or construction helper (e. g. painting, wallpapering, plastering, installing electrics, plumbing) gardening (mowing the lawn, cutting hedges or trees, etc.) 	 academ bookkee translate coach in tempore freelanc artist or blogger, content pet care preparir 	ic assistant eping or a a sports clul ary security wer on online performer influencer, of for pay r ag events tivities	o vorker platforms or creating ot	her online Person 4	Person 5 → 67
 delivery services driver for restaurants, and established shops; or as courier babysitter carer of children or of people in med of care deliverer of advertising leaflets or free newspapers hostess/gentleman host private tutor renovation or construction helper (e. g. painting, wallpapering, plastering, installing electrics, plumbing) gardening (mowing the lawn, cutting hedges or 	 academ bookkee translate coach in tempora freelanc artist or blogger content pet care preparir other ac Person 1	ic assistant eping or a sports clul ary security w er on online performer , influencer, o for pay r ng events tivities	o vorker platforms or creating ot	her online	Person 5

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63 Why did you not work in the reference week?

See also p. 51:

"Partial retirement" and
"Caregiver Leave Act/Family Caregiver Leave Act".

	If there are several reasons, please mark the main one.	Person 1	Person 2	Person 3	Person 4	Person 5
	Illness, accident (including spa treatment, rehabilitation)	1 7				
	Holidays, special leave	2 -				-
	Compensation leave (within the framework of a working time account or an annualised hours contract)	₃>67	→67		67	→67
	Maternity leave	4 -			-	-
	Partial retirement	5 -			-	-
	Vocational and continuing training	6				
	Parental leave	7				
	Released from work under the Caregiver Leave Act	8				
	Off-season	9	_ → 66	_ → 66	_ → 66	_ → 66
	Strike, lockout	10 7	\Box_1	\Box_1		\Box_1
	Bad weather	11 -	S		-	-
	Short-time work for technical or economic reasons	12			-	
	General and continuing education, school attendance	13 05	→65	→65	→65	→65
	Personal or family responsibilities		-		-	-
	Other reasons	15				
	I have already found a job but did not yet work in that job in the reference week.	₁₆				
64	Are you still receiving continued bay, public or social benefits as full or partial wage/salary replacement?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 → 67	→ 67	→ 67	→ 67	→ 67
	No					
	Not applicable because self-employed, freelancer	9				
65	Indicate the total period of your absence from work.	Person 1	Person 2	Person 3	Person 4	Person 5
	3 months or less	1				
	More than 3 months	8	□ → 113	□ → 113	□ → 113	□ → 113
66	Do you do any work in that job during the off-season?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 🗆				
	No	8	□ → 113	□ → 113		□ → 113

Job during the reference week

68

67 What was your status in employment in the reference week?

If you have **more than one job**, your answer should only refer to the job in which you work the most hours (main job).

In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.

See also p. 51: 5 "Categorisation of job".

Self-employed person, freelancer	Person 1	Person 2	Person 3	Person 4	Person 5
without employees	ı 🔲]	\Box 1	\Box 1	\Box_1	\Box_1
with employees	2 -	-	-	-	
Unpaid family worker in a family business	3	→69	☐- →69	□- →69	
Public official (not including candidates), judge	4 -				
Salary earner, wage earner (not including apprentices)	5				
Apprentice/trainee receiving remuneration	7				
Candidate public official	8 7				
Intern, trainee (including paid practical training or internship)					
Temporary or professional soldier	0 → 69	→69	→69	→69	→69
In voluntary military service					
In the Federal Volunteer Service (also social, ecological or cultural year)	2			-	
Other employee with a small-scale job	3]				
With whom did you conclude/enter into your apprenticeship contract?					
This refers to remunerated apprenticeships/traineeships.		1			
With an establishment (company, shop, office, hospital, public authority)	Person 1	Person 2	Person 3	Person 4	Person 5
With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre					
(Bildungszentrum)	2				

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	If you have more than one job , your answer should only refer to the job in which you work the most hours (main job). In this context, it is irrelevant whether you are actually working in your main job or whether you are absent, for instance, because of parental leave, illness or holidays.						
	See also p. 52: 6 "Marginal employment".						
	Yes, a 520-euros job, mini-job (average maximum earnings of 520 euros per month)		son 1	Person 2	Person 3	Person 4	Person 5
	Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2					
	Yes, a one-euro job (job opportunity for people receiving citizen's benefit, unemployment benefit II)	3					
	No	8					
70	How often do you work in your job?	Per	son 1	Person 2	Person 3	Person 4	Person 5
	Regularly	1 🗆	•	18			
	Irregularly, occasionally		-9				
			JUL.				
Voluntary	Please provide some keywords to describe your current job. For example - selling clothing - teaching children at primary school - advising and informing customers or travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries)						
8	Person 1						
	Person 2						
	Person 3						
	Person 4						
	Person 5						

69

Are you in marginal employment?

	For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic - unskilled construction labourer - nurse					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
73	Do you mainly perform executive or supervisory duties in your job?					
	Yes, executive duties (including the authority to take staff, budget and strategy decisions)	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)		Silve			
	No	* \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				
74	Enter the branch of activity of the establishment (location) you currently work in. If the establishment has several locations, please enter the main activity of the location not of the whole enterprise. If you are a temporary employee, please enter the relevant branch of activity you currently work in. Please state the branch of activity as accurately as possible, for example - food retailing (not: trade) - machine tool industry (not: factory) - facility management, caretaker services, business consultancy (not: services) - software development (not: IT) See also p. 51: 7 "Establishment (location)".					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					

What is the title of your current job?

72

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75 Please fold out the flap at the side of page 2 and enter the name and address of the establishment.

The name and address of the establishment will only be used to identify its branch of activity and will not be stored.

	76	Are vou	employ	ed in the	public serv	ice?
--	----	---------	--------	-----------	-------------	------

Are you employed in the public service?					
The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police and the Federal Armed Forces.					
If you work in a privatised successor company of Deutsche Post/Bundesbahn or are employed by a church, please indicate "No".	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	1 🔲				
No	8				
If you are self-employed and have several establishments/locations, your answer regarding the size of the establishment should refer to the establishment with the highest number of employees.	Person	Person 2	Person 3	Person 4	Person 5
Up to 10 people					
11 to 19 people	€ 1	\Box_1		\Box_1	\Box_1
20 to 49 people	3 -		□-		-
50 to 249 people	4 79	<u></u> →79	<u></u> →79	79	79
250 to 499 people	5 -		<u> </u>		
500 people or more	6				
Please enter the exact number of people working in the establishment.	Person 1	Person 2	Person 3	Person 4	Person 5
Number of people	lı ı	di i	di i	Hi i	di i

Change of job or occupation

Did you change your job/line of business in the reference week or the preceding 12 months?					
If you are self-employed or a freelancer and you changed your line of business, please mark "Yes".					
If you are an employee and you started a new job with your current or a new employer, please mark "Yes".					
A change of job includes a switch from dependent employment to self-employment or freelance work and vice versa.	Person 1	Person 2	Person 3	Person 4	Person 5
Yes					
week or the preceding 12 months? This includes a change of occupation without retraining.	D 1	lp 3	lp 3	lp 4	ا م
Did you change your occupation in the reference	'	,	'	'	,
Yes		Person 2	Person 3	Person 4	Person 5
No	8				
		aire			
	300				
	esti				
No					

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Scope and scale of current job

81	Do you currently have a full-time or part-time job?						
	If you have more than one job , your answer should only refer to the job in which you work the most hours (main job).						
	If you are in partial retirement or on parental leave please mark the category relating to the time before you entered partial retirement or went on parental leave.		Person 1	Person 2	Person 3	Person 4	Person 5
	Full-time	1		□ → 84	□ → 84	□ → 84	□ → 84
	Part-time	2					
82	Why do you work part-time?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	Could not find full-time work	1		\square_1	\Box_1	\Box_1	\Box_1
	School education, studies, other education or advanced training	2	>84			>84	->84
	Own illness, consequences of an accident	3					
	Permanently reduced earning capacity, permanent disability	4		e			
	Have to look after children	5					
	Have to look after people with disabilities	6	(D)				
	Have to look after people in need of care	Ç					
	Other family reasons	9	□լ	□լ		□լ	□լ
	Other personal reasons	10					
	I want to work part-time.	11	- 84	→84	→84	→84	
	Other main reason	12					
83	Why do you personally look after children, people with disabilities or people in need of care?	?					
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity	1					
	There is no adequate care available at the relevant times of the day.	2					
	Adequate care is too expensive.	3					
	I want to do it myself.	4					
	Other essential reasons	9					

84	Are you self-employed/a freelancer or an unpaid family worker?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No	→ 86	→ 86	→ 86		
85	How many hours per week do you usually work?					
	If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.					
	Please round to the nearest half hour (e. g. 38.5).	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours	□ . □ . □ . □ . □ . □ . □ . □ . □ . □ .	<u></u> → 90	<u></u> → 90	<u></u> → 90	☐ . ☐ . ☐ . ☐ . ☐ . ☐ . ☐ . ☐ . ☐ . ☐ .
86	Does your job involve temporary agency work?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1 🔲				
	No	8				
87	Do you have a fixed-term working contract?					
	An apprenticeship or training contract is considered as a fixed-term contract.	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, fixed-term contract	1				
	No, open-ended contract	8 0				
88	Do you usually work as many hours per week as contractually agreed?	Groon 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No	8				
89	How many hours a week do you usually work, including regular extra hours and stand-by duty?	'				
	If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.					
	See also p. 52: 8 "Stand-by duty".					
	Please round to the nearest half hour (e.g. 40.5).	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours					
90	In the reference week, were there any days when you did not work because of vacation or public holidays?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8	→ 92	→ 92	→ 92	→ 92
		T.	1	The second second	1	1

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91	How many days in total did you not work in the reference week because of vacation or public holidays?					
	i Please include half days and count them as 0.5.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
92	In the reference week, were there (other) days when you did not work because of illness, injury or a temporary disability?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8	→ 94	→ 94	→ 94	→ 94
93	How many days in total did you not work in the reference week because of illness?					
	$ begin{tabular}{c} begin{tabu$	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
94	In the reference week, were there (other) days when you did not work because of other reasons?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1				
	No	8	? → 96	→ 96	→ 96	→ 96
95	How many days in total did you not work in the reference week for other reasons?	onn	*			
	$\mathring{\hspace{-0.1in} I\hspace{-0.1in}}$ Please include half days and count them as 0.5.	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of days					
96	How many hours did you actually work in the reference week?					
	The number of hours actually worked may differ from the hours usually worked because of overtime, holidays, extra shifts, public holidays, illness and the like.					
	The number of hours actually worked includes continuing and advanced training, stand-by duty, mobile work hours and work done at home provided that it is a normal part of your job.					
	If you did not work in the reference week, please enter "0".					
	Please round to the nearest half hour (e.g. 28.5).	Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours					

Second or additional jobs

97	Did you have more than one paid job in the reference week?						
	This includes working as a self-employed person or unpaid family worker.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, I had 2 jobs.	1					
	Yes, I had more than 2 jobs.	2					
	No	8			□ → 107		□ → 107
98	Are you in marginal employment in your additional job?						
	If you have more than one additional job , please answer the questions below for the additional job in which you work the most hours.						
	See also p. 52: 6 "Marginal employment".						
	Yes, a 520-euros job, mini-job (average maximum earnings of 520 euros per month)	1	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, short-term employment (a maximum of 3 months or 70 days worked per year)	2		Q.O			
	Yes, a one-euro job (job opportunity for people receiving citizen's benefit, unemployment benefit II)	3					
	No	8					
99	How often do you work in your additional job?	S	Person 1	Person 2	Person 3	Person 4	Person 5
	Regularly	1					
	Irregularly, occasionally	2					
	On a seasonal basis	3					
100	What is your status in your additional job? See also p. 51: 4 "Categorisation of job".						
	Self-employed person, freelancer		Person 1	Person 2	Person 3	Person 4	Person 5
	without employees	1					
	with employees						
	Unpaid family worker in a family business						
	Public official, judge						
	Salary earner, wage earner (not including apprentices)	5					

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101	Please provide some keywords to describe your additional job.					
	For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster					
voluntary	 attending to and caring for patients (before, during and after surgeries) 					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
	What is the title of your additional job? For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic - unskilled construction labourer - nurse Person 1		.01			
102	What is the title of your additional job?		all			
	For example - fashion shop assistant					
	– primary school teacher	10\n				
	travel agentconstruction engineer	S				
	- electronic equipment mechanic)				
	- unskilled construction labourer					
	- nurse					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
103	Do you mainly perform executive or supervisory duties in your additional job?					
	Yes, executive duties (including the authority to take staff, budget and strategy decisions)	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, supervisory duties (guiding and supervising staff, distributing work and checking the outcome)	2				
	No	8				
		and the second second	The second secon	The second secon	1	100

104 Enter the branch of activity of the establishment (location) in which you work in your additional job. If the establishment has several locations, please enter the main activity of the location, not of the whole enterprise. If you are a temporary employee, please enter the branch of activity in which you work in your additional job.

Please state the **branch of activity** as accurately as possible, for example

	 as possible, for example food retailing (not: trade) machine tool industry (not: factory) facility management, caretaker services, business consultancy (not: services) software development (not: IT) See also p. 52: 7 "Establishment (location)". 	
	Person 1	
	Person 2	
	Person 3	
	Person 4	
	Person 5	ike
105	How many hours a week do you usually work in your additional job, including regular extra hours and stand-by duty?	Jestionnaire
	If your working hours vary greatly, please estimate the average hours you work per week based on the last 4 to 12 weeks.	162
	Please round to the nearest half hour (e. g. 10.5)	Person 1Person 2Person 3Person 4Person 5
	Number of hours	
106	How many hours did you actually work in your additional job in the reference week?	
	If you did not work in the reference week, please enter "0".	
	Please round to the nearest half hour (e. g. 9.5).	Person 1 Person 2 Person 3 Person 4 Person 5
	Number of hours	

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Desired number of working hours

107	Would you like to retain your normal weekly working hours or to change them, subject to a corresponding adjustment in earnings?						
	The weekly working hours include the hours worked in the main job as well as in second and additional jobs.		Person 1	Person 2	Person 3	Person 4	Person 5
	Retain	1		□ → 111	□ → 111	□ → 111	□ → 111
	Increase	2					
	Reduce	3		□→ 110	□ → 110	□ → 110	□ → 110
108	How would you like to increase your working hours?		1			1	
	Exclusively by working more hours in the current job(s)	1	Person 1	Person 2	Person 3	Person 4	Person 5
	Exclusively by taking up one or more additional jobs	2					
	Exclusively by moving to a job with more working hours	3					
	Without committing to one of the above options	5					
	By combining some of the above options	4		TO THE			
109	Thinking of the 2 weeks following the reference week:		ONN	,			
	Would you be able to start working more hours in these 2 weeks?	C	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	ر 1					
	No	8					
110	How many hours a week would you like to work?						
	The weekly working hours include the hours worked in the main job as well as in second and additional jobs.						
	Please round to the nearest half hour (e.g. 3.5).		Person 1	Person 2	Person 3	Person 4	Person 5
	Number of hours						

Search for work by persons in employment/persons with a second job

111 Did you look for different or additional work in the reference week or the preceding 3 weeks?

Looking for work includes any search for paid work, including second or mini-jobs, self-employed or freelance activities, or small-scale activities.

Forms of search are,

for instance, looking through job offers in newspapers or on the internet, searching for job vacancies on notice boards, asking acquaintances and relatives.

and relatives.	Person 1	Person 2	Person 3	Person 4	Person 5
Yes	☐]→ 139	☐]→ 139	139	139	□ ₁₃₉
No. 8					

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Last job or absence from work

112	Have you ever done paid work as an employee or self-employed person?						
	Retired people and former apprentices please mark "Yes" if they worked for a total of more than 3 months.						
	Former unpaid family workers please mark "Yes".		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 123				
113	Did you work for more than 3 months in that job?						
	If you did paid work several times for a shorter period (e. g. seasonal work or as a student assistant), please mark "Yes" if you worked for a total of more than 3 months.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					
114	Why did you leave your last paid job or are absent from it?						
	If there are several reasons, please mark the main one.		•	40			
	Reasons related to the labour market		Person 1	Person 2	Person 3	Person 4	Person 5
	Dismissal (including closure of establishment)	1					
	End of a fixed-term working contract	2	Ø ,				
	Sale or closure of own enterprise	<i>ک</i> م					
	Family reasons	•					
	Have to look after children	4					
	Have to look after people with disabilitie	5					
	Have to look after people in need of sare	6					
	Other family reasons						
	Personal reasons						
	Own resignation	8					
	School or vocational education, studies	9					
	Own illness, consequences of an accident	10					
	Permanently reduced earning capacity, permanent disability	11					
	Retirement	12					
	Other personal reasons	13					
	Other reasons						
	Other main reason	14					

115	When did you leave your last paid job/since when have you been absent from it?	L	Person 1	Person 2	Person 3	Person 4	Person 5
	•					1 1	1 1
	Month						
	Year						
116	What was your status in your last job/the job from which you are absent?						
	See also p. 51: 5 "Categorisation of job".	Ι.		l <u>.</u> .	1	1	l
	Self-employed person, freelancer		Person 1	Person 2	Person 3	Person 4	Person 5
	without employees	1	<u> </u>	∐]	<u> </u>		
	with employees	2	□ 1				
	Unpaid family worker in a family business	3	→ 118	→ 118	→ 118	→ 118	→ 118
	Public official (not including candidates), judge	4				-	
	Salary earner, wage earner (not including apprentices)	5					
	Apprentice/trainee receiving remuneration	7					
	Candidate public official	8	\Box 1	\square_1	\square_1	\Box 1	\Box 1
	Intern, trainee (including paid practical training or internship)	9		e e			
	Temporary or professional soldier	10		118 → 118	→ 118	→ 118	→ 118
	Person doing compulsory military/civilian service	11					
	In voluntary military service	12					
	In the Federal Volunteer Service (also social, ecological or cultural year)	13					
117	With whom did you conclude/enter into our apprenticeship contract?						
	This refers to remunerated apprenticeships/traineeships.			ı	ı	1	1
	With an establishment (company, shop, office, hospital, public authority)		Person 1	Person 2	Person 3	Person 4	Person 5
	With an inter-company or external institution as vocational training provider, e.g. a vocational training centre for disabled young people (Berufsbildungswerk), educational centre (Bildungszentrum)	2					

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118	Please provide some keywords to describe your last job/the job from which you are absent.					
voluntary	For example - selling clothing - teaching children at primary school - advising and informing customers on travel offers - designing or planning buildings and other structures - assembling and testing electronic circuits - mixing concrete, mortar and plaster - attending to and caring for patients (before, during and after surgeries)					
	Person 1					
	Person 2					
	Person 3					
	Person 4					
	Person 5					
119	What was/is the title of your last job/the job from which you are absent? For example - fashion shop assistant - primary school teacher - travel agent - construction engineer - electronic equipment mechanic - unskilled construction labourer - nurse Person 1 Person 2 Person 3	ionn	dire			
	Person 5					
120	Did you mainly perform executive or supervisory duties in your last job/the job from which you are absent? Yes, executive duties	Person 1	Person 2	Person 3	Person 4	Person 5
	(including the authority to take staff, budget and strategy decisions)					
	(guiding and supervising staff, distributing work and checking the outcome)					
	No.	TI I	THE L	- II - I	11 1	11 1

Enter the branch of activity of the establishment (location) you last worked in/from which you are absent.	
If the establishment has several locations , please enter the main activity of the location, not of the whole enterprise.	
If you were a temporary employee , please enter the branch of activity of the establishment (location) you last worked in or the branch of activity of the job from which you are absent.	
Please state the branch of activity as accurately as possible, for example:	
 food retailing (not: trade) machine tool industry (not: factory) facility management, caretaker services, business consultancy (not: services) software development (not: IT) 	
See also p. 52: 7 "Establishment (location)".	
Person 1	
Person 2	
Person 3	
Person 4	
Person 5	Nati
In your last job/the job from which you are absent: Were you employed in the public service?	Jestionnaire
The public service comprises the federal, Land and municipal authorities, publicly maintained schools, the employment agency, the social security institutions, the police	

and the Federal Armed Forces.

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Search for work

123	Did you make any effort to find (new) work in the reference week or the preceding 3 weeks? This includes any search for a job with only a few		1	1	1	1	ı
	hours or activities to start a business.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 125	→ 125	→ 125	→ 125	→ 125
124	What did you do in the reference week or the preceding 3 weeks to find new work?						
	Please mark all relevant boxes.		Person 1	Person 2	Person 3	Person 4	Person 5
	Contacted the employment agency (job centre) or other employment authority	1					
	Contacted private employment organisations	2			-	-	
	Placed job wanted advertisements	3	-			-	
	Responded to job offers	4	-		-	-	
	Sent off unsolicited applications	5	-			-	
	Asked friends, relatives, acquaintances	6	-			-	
	Looked through job offers	7		S	-	-	
	Took tests, interviews, exams	8	☐ → 13 ! ?	→ 135	→ 135	-> 135	→ 135
	Placed or updated online CVs	13				-	
	Searched for premises, offices, equipment for self- employment or a freelance job	C			-	-	
	Applied for licences, concessions or financial resources for self-employment or a freelance job	10	-		-	-	-
	Took other action for self-employment or a freelance job	11					
	Took other action	12					
125	Did you find a job in the reference week?		D 1	D 2	Person 3	D 4	D
	Yes, I found a job in the reference week and have started it.	1	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, I found a job in the reference week but have not started it yet.	2					
	No, I did not look for or find a job in the reference week.	8	□ → 127	□ → 127			

126	When will you start your new job?		Person 1	Person 2	Person 3	Person 4	Person 5
	Within the 3 months after the reference week	1				\square_1	\square_1
	Later, that is, more than 3 months after the reference week	8	→ 135	→ 135	→ 135	135	135
127	If you are not looking for a job, would you nevertheless like to work?						
	This also refers to jobs with only a few hours.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8	→ 133	→ 133	→ 133	→ 133	→ 133
128	Why did you not look for a job in the reference week and the preceding 3 weeks?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	No suitable job available	1	\Box 1	□լ			□]
	l am awaiting re-employment (following temporary lay-off).	2	→ 130	→ 130	→ 130	- → 130	→ 130
	Own illness, consequences of an accident	3				-	
	Permanently reduced earning capacity, permanent disability	4					
	Have to look after children	5		10			
	Have to look after people with disabilities	6					
	Have to look after people in need of care	7	E				
	Other family responsibilities	3	1	\Box_1	\Box_1	\Box_1	\Box_1
	Other personal responsibilities	9	-	-	-	-	
	School or vocational education, studies	10	130	130	→130	→ 130	→130
	Retirement	11	-		-	-	
	Other main reason	12					
129	Why do you personally look after children, people with disabilities or people in need of care?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity	1					
	There is no adequate care available at the relevant times of the day.	2					
	Adequate care is too expensive.	3					
	I want to do it myself.	4					
	Other essential reasons	9					

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130	If a paid job had been available in the reference week, could you have started it within the following 2 weeks?		Person 1	Person 2	Person 3	Person 4	Person 5
	•				→ 139	→ 139	
	Yes	1	→ 139	→ 139	☐ → 139	☐ → 139	→ 139
	No	8					
131	Why would you not be able to start a new job within the following 2 weeks?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	School or vocational education, studies	1	\Box 1		\Box 1	\Box 1	
	Own illness, consequences of an accident	2	→ 139	→ 139	→ 139	→ 139	→ 139
	Permanently reduced earning capacity, permanent disability	3					
	Have to look after children	4					
	Have to look after people with disabilities	5					
	Have to look after people in need of care	6					
	Other family responsibilities	7		□լ	□լ		□լ
	Other personal responsibilities	8	→ 139	139	☐ - → 139	☐ - → 139	→ 139
	Retirement	9		(13)	139		
	Other main reason	10					
132	Why do you personally look after children, people with disabilities or people in need of care?	C	tion				
	If there are several reasons, please mark the main one.	כ	Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity.	1			\Box 1		
	There is no adequate care available at the relevant times of the day.	2		☐ - → 139	☐ - → 139	☐ - → 139	☐ - → 139
	Adequate care is too expensive.	3	→ 139	139		139	139
	I want to do it myself.	4	-	-			
	Other essential reasons	9				\square	

133 Why do you not want to, or why are you not able to work?

	If there are several reasons, please mark the main one.	Person 1	Person 2	Person 3	Person 4	Person 5
	School or vocational education, studies					
	Own illness, consequences of an accident 2	→ 139	→ 139	→ 139	→ 139	→ 139
	Permanently reduced earning capacity, permanent disability					
	Have to look after children 4					
	Have to look after people with disabilities 5					
	Have to look after people in need of care 6					
	Other family responsibilities 7		\square_1	\Box 1	\square_1	\square_1
	Other personal responsibilities8	→ 139	☐ - → 139	☐ - → 139	☐ - → 139	
	Retirement9					
	Other main reason					
134	Why do you personally look after children, people with disabilities or people in need of care?					
	If there are several reasons, please mark the main one.	Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity 1	\Box 1		\Box 1	\Box_1	\Box_1
	There is no adequate care available at the relevant times of the day					
	Adequate care is too expensive.	C Y 139	□-→139	139	→ 139	139
	I want to do it myself.					
	Other essential reasons					
135	How long have you looked or did you look for (other) work?	Person 1	Person 2	Person 3	Person 4	Person 5
	Less than 1 month					
	1 to less than 3 months					
	3 to less than 6 months					
	6 to less than 12 months 4					
	1 to less than 1 ½ years 5					
	1 ½ to less than 2 years6					
	2 to less than 4 years					
	4 years or more					

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136	If a paid job had been available in the reference week, could you have started it within the			lp 2	lp 2		lp 5
	following 2 weeks?		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 139	→ 139	<u></u> → 139	→ 139	→ 139
	No	8					
137	Why would you not be able to start a new job within the following 2 weeks?						
	If there are several reasons, please mark the main one.		Person 1	Person 2	Person 3	Person 4	Person 5
	School or vocational education, studies	1	\square_1	\Box_1	\Box_1	\Box_1	\Box_1
	Own illness, consequences of an accident	2	→ 139	→ 139	→ 139	→ 139	→ 139
	Permanently reduced earning capacity, permanent disability	3					
	Have to look after children	4					
	Have to look after people with disabilities	5					
	Have to look after people in need of care	6					
	Other family responsibilities	7					
	Other personal responsibilities	8	→ 139	139		. 120	\ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
	Retirement	9	139	139	→ 139	→ 139	→ 139
	Other main reason	10					
138	Why do you personally look after children, people with disabilities or people in need of care?	C	tion				
	If there are several reasons, please mark the main one.	S	Person 1	Person 2	Person 3	Person 4	Person 5
	There is no adequate care available in the vicinity.	1					
	There is no adequate care available at the relevant times of the day.	2					
	Adequate care is too expensive.	3					
	I want to do it myself.	4					
	Other essential reasons	9					

Self-assessment of life situation in the reference week

139 Regarding your situation in the reference week: which category best describes it?

See also p. 51:
"Partial retirement" and

4 "Caregiver Leave Act/Family Caregiver Leave Act".

Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) and		ı			ı	1
currently		Person 1	Person 2	Person 3	Person 4	Person 5
on parental leave	1					
in partial retirement	2					
fully or partly released from work under the Caregiver Leave Act	3					
partly released from work under the Family Caregiver Leave Act	4					
Salary earner, wage earner, public official (including temporary or professional soldiers, apprentices) not on parental leave or in partial retirement and not released from work	5					
Self-employed person, freelancer			.0)			
without employees	6					
with employees	7					
Unpaid family worker in a family business	8	Z/0,				
In the Federal Volunteer Service (also social, ecological or cultural year), in voluntary military service	9					
Pupil, student	10					
Retired or in early retirement Unemployed	11					
Unemployed	12					
Housewife/househusband, looking after children or people in need of care	13					
Permanently unfit for work	14					
Other	15					

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Current income situation

140 Which are your main sources of livelihood?

See also p. 52:
Main sources of livelihood.

	Person 1	Person 2	Person 3	Person 4	Person 5
Main sources of livelihood:					
Code from List 140					

List 140	
Own employment	Income of the parents8
Unemployment benefit I	Income of the partner, spouse or other relatives 14
Citizen's benefit	Maintenance payments or other regular payments received from other private households
Public assistance, e.g. basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments 4	Training assistance (BAföG), scholarship/grant
Pension based on my own entitlements	Benefits from own long-term care insurance (long-term care allowance)
Own property, savings, interest, renting, leasing, life interest retained for older people, life assurance, specific pensions fund (Versorgungswerk)	Other financial support, e.g. early retirement payments, foster child allowance, sickness pay, loan in accordance with the Caregiver Leave Act
Parental allowance	or the Family Caregiver Leave Act, Covid-19 emergency aid

or the Famil emergency

141 What was your personal net income (total of all income sources) in the month before the reference week?

The personal net income

is calculated as gross earnings less taxes and less contributions to health, long-term care and unemployment insurance as well as to statutory pension insurance.

This includes:

- earnings from main and second job(s), extra payments (e.g. Christmas bonus, severance pay, bonus payments)
- pensions
- unemployment benefit I, citizen's benefit

See also p. 52: 10 "Net income"

 basic security in old age and in cases of reduced earning capacity, assistance for nursing care, continuous subsistence payments and other public assistance benefits

_	heating and housing benefits, housing allowance,
	children's allowance, long-term care allowance,
	parental allowance, training assistance (BAföG),
	child bonus, Covid-19 emergency aid, and other
	public payments
	and the first of the control of the

- maintenance payments or other regular payments received from other private households
- further income and receipts (e.g. entrepreneurial income, income from renting and leasing, interest, dividends)

500 also p. 52.	Tree income :							
Personal net income	٠٠	Perso	on 1	Person 2	Person 3	Person 4	Person 5	
I had no income		90						
List 141				.,(0				
Less than	250 euros	1	3 0 0 0	less thar	3 250 euro	os	13	3
250 to less than	500 euros	2	\$258	to less than	3 500 euro	os	14	4
500 to less than	750 euros	3	2 500	to less than	4000 euro	os	1	5
750 to less than	1 000 euros	45	4000	to less than	4 500 euro	os	16	6
1000 to less than	1 250 euros	30	4500	to less than	5 000 euro	os	12	7
1 250 to less than	1 500 euros	•6	5 000	to less than	6000 euro	os	18	8
1500 to less than	1750 euros	7	6000	to less than	7 000 euro	os	19	9
1750 to less than	2000 euros	8	7000	to less than	8000 euro	os	20	0
2000 to less than	2 250 euros	9	8000	to less than	10000 euro	os	2 [.]	1
	2 500 euros	10	10 000	to less than	15 000 euro	os	22	2
2500 to less than	2750 euros	11	15 000	to less than	25 000 euro	os	23	3
2750 to less than	3 000 euros	12	25 000	euros or o	/er		24	4

142 What was the total net income of your household in the month before the reference week?

The net income of the household is the sum of the net incomes of all people in the household.	Monthly amount (full euros)
Net household income	
If you are not able to state an exact amount, please enter the size class of List 141 that corresponds to the amount of your monthly net household income.	
Code from List 141	

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143	Are you 15 years or older?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes					
	No	☐ → End				

For persons aged under 15 years, the questionnaire ends here!

Educational and vocational attainment								
144	Po you hold a general school certificate? Yes No/Not yet		Person 1 □ → 148	Person 2 □ → 148	Person 3 □ → 148	Person 4 □ → 148	Person 5	
145	Which is your highest qualification? Please convert qualifications gained abroad to German equivalents.							
	School certificate obtained after no more than 7 years of school attendance	1	Person 1	Peson 2	Person 3	Person 4	Person 5	
	Secondary general school certificate (also former school type starting with grade 1)	2	PULIO					
	School of general education in the GDR school certificate obtained after grade 8 or 9	ر 3						
	school certificate obtained after grade 10	4						
	Intermediate school certificate, intermediate school-leaving certificate or equivalent	5						
	Entrance qualification for universities of applied sciences	6						
	Higher education entrance qualification (general or subject-restricted)	7						
	Certificate of special school	8						
146	Did you obtain your general school certificate in Germany or abroad?		Person 1	Person 2	Person 3	Person 4	Person 5	
	Germany	1	→ 148					
147	How long did you attend school?	2						
147			ı	1	1	1	1	
	Please round to the nearest year.		Person 1	Person 2	Person 3	Person 4	Person 5	
	Number of years in school							

148	Do you have a vocational training qualification or a higher education degree?						
	Vocational training also includes a pre-vocational training year, on-the-job training or an internship of at least 12 months. A higher education degree also includes a degree						
	from a university of applied sciences.		Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 150	→ 150	→ 150	→ 150	□ → 150
	No/Not yet	8					
149	In what year did you obtain your highest qualification from a school of general education?		Person 1	Person 2	Person 3	Person 4	Person 5
	•		1	1 6130112	1 6130113	l l	I CISON S
	Year		→ 156	└ → 156	→ 156	→ 156	→ 156
	Not applicable as I have no general school certificate (yet).		→ 156	→ 156	→ 156	→ 156	→ 156
150	In what year did you obtain your highest vocational qualification or your higher education		D 1	D 2	D 2	D 4	D
	degree?		Person 1	Person 2	Person 3	Person 4	Person 5
	Year						
151	Did you obtain your highest vocational qualification or higher education degree in			alle			
	Germany or abroad?		Person 1	Person 2	Person 3	Person 4	Person 5
	Germany	1					
	Abroad	2					
		S					
	Abroad						

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152 Which is your highest qualification?

Please convert qualifications gained abroad to German equivalents.

Vocational qualification attained		Person 1	Person 2	Person 3	Person 4	Person 5
On-the-job training	1	□ 1	□ 1			□ 1
Internship	2	156	 156	156	156	→156
Pre-vocational training year						
Apprenticeship, vocational training in the dual system	4		רו			□լ
Certificate qualifying for an occupation obtained from a full-time vocational school or from a secondary school offering general as well as vocational education to pupils aged 16 to 19	5	-		-	-	
Preparatory training for the intermediate service in public administration	6	-		-	-	
Training centre/school for health-care service occupations and social occupations						
one year (e.g. geriatric care assistant)	7	 	-			-
two years (e.g. masseur/masseuse, pharmaceutical laboratory assistant)	8	→ 155	→ 155	→ 155	→ 155	→ 155
three years (e.g. physiotherapy, medical laboratory assistant, geriatric care)	9					
Nursery teacher/educator	10		<u></u> -			<u></u> -
Master craftsman/craftswoman	2	<u> </u>	<u> </u>			□-
Technician's qualification or equivalent trade and technical school certificate	12	-				
Specialised and engineering schools of the GDR	13		□ -			
Specialised academy (in Bayern or page 1975)	14					
Higher education institutions						
Diplom degree, Bachelor's, Master's, state examination e.g. for the teaching profession:						
Vocational academy	15					
College of public administration	16					
University of applied sciences (also college of engineering), cooperative state university (in Baden-Württemberg, Schleswig-Holstein and Thüringen)	17					
University (also college of art and music, college of education, college of theology)	18					
Doctoral degree	19	→ 154	→ 154	→ 154	→ 154	→ 154

153	What is the title of the highest degree you obtained from a higher education institution?	F	Person 1	Person 2	Person 3	Person 4	Person 5
	Bachelor's	1					
	Master's	2					
	Diplom degree, state examination e.g. for the teaching profession, artistic and comparable degrees	3 [
154	Did you work on your doctorate in the reference week or the preceding 12 months?						
	This refers only to doctorates that are supported by a doctoral supervisor.	F	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1					
	No	8					
155	In what (main) field did you obtain your highest vocational qualification or higher education degree? Fields of vocational training are e.g. care for the elderly, floristry, bricklayer, mechatronics technician, care assistant, industrial clerk. Fields of study are e.g. mechanical engineering, production engineering, agricultural science, teacher training course (grammar school).		tions	aire			
	Person 1	S					
	Person 2	۲					
	Person 3						
	Person 4						
	Person 5						

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Continuing education and training

156	In the 4 weeks before the reference week, did you participate in continuing general or vocational training, such as courses, seminars, training sessions or workshops?					
	By training, we mean all continuing education					
	 measures in your free time or in a professional context, in person, online or directly at the workplace irrespective of their duration (over a longer period or just one hour) It also includes further training, which is currently ongoing. 					
	Continuing general training includes measures such as language courses, computer courses, training courses, health education or political education courses, first-aid courses, private lessons, training for voluntary work.					
	Continuing vocational training includes measures such as training by superiors, colleagues or trainers, advanced training (e.g. EDP, IT, rhetoric, soft skills) or courses and further training programmes to adapt to new (technological) developments or to prepare for new tasks in the					
	job.	Person 1	Prsbn 2	Person 3	Person 4	Person 5
	Yes					
	No	STION				
Pens	ion insurance					
157	Do you receive an old-age pension from statutory pension insurance?	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes	1	→ 159	→ 159	→ 159	→ 159
	No	8				
158	Were you insured under the statutory pension insurance scheme in the reference week?					
	See also p. 52: "Statutory pension insurance".	Person 1	Person 2	Person 3	Person 4	Person 5
	Yes, compulsorily insured	1				
	Yes, voluntarily insured	2				
	No	8				

Internet access and internet use

159 Did you use the internet in the last 3 months?

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Explanatory notes on the questionnaire

Today's territory

"Today's territory" refers to the national borders of the Federal Republic of Germany as of 3 October 1990.

Citizenship German by birth

Please mark "German by birth" also in these cases:

- Expellees:

People who did not acquire German citizenship by birth but acquired it due to their **recognition as persons of ethnic German origin** in accordance with Section 1 of the Federal Expellees Act **and** who **immigrated** to today's territory of Germany **before 1950**, please mark "German by birth". For those who immigrated in 1950 or later, please see the notes on ethnic German repatriates.

- If you were temporarily deprived of German citizenship that you had acquired by birth, please mark "German by birth".
- Children of a parent of German citizenship:
 Children born within marriage to a German mother and a foreign father after 1 April 1953 and before 1 January 1975 and who, consequently, acquired German citizenship by means of a declaration or by naturalisation please mark "German by birth".
- Children born outside marriage to a German father and a foreign mother before 1 July 1993 and who acquired German citizenship by naturalisation please mark "German by birth".
- People who acquired German citizenship by legitimation (e.g. subsequent marriage of the parents of a child born outside marriage) by 30 June 1998 please mark "German by birth".
- People who have acquired German citizenship since 2021 by means of a declaration in accordance with Section 5 of the Nationality Act please mark "German by birth".
- People born in Saarland:
 People born in Saarland between 1947 and 1956, at least one of whose parents had German citizenship when the child was born, please mark "German by birth" even if they had French citizenship at the time of birth.

Ethnic German repatriates with and without naturalisation

- People who came to Germany as ethnic German repatriates between 1993 and 2000 received an official certificate of naturalisation (not a certificate in accordance with Section 7 of the Nationality Act). In this case, please mark "As a naturalised (ethnic) German repatriate".
- For people who have been granted German citizenship on the grounds of their eligibility for naturalisation as an ethnic German repatriate: please mark "As a naturalised (ethnic) German repatriate".
- For people with a certificate in accordance with Section 7 of the Nationality Act: please mark "As a non-naturalised (ethnic) German repatriate".

Notes on "German by naturalisation" in case of marriage People who acquired German citizenship by marriage or by a declaration or naturalisation due to marriage please mark "German by naturalisation".

Partial retirement

The Act on Facilitating a Smooth Transition to Retirement provides the framework conditions for partial retirement agreements between employers and employees. The employment agency promotes part-time work arrangements for employees who reduce their working hours to half of the regular working time when they are 55 years old or older.

If you are in the release phase of partial retirement under the block model, please base all your answers regarding your job on the conditions that applied before the release phase commenced.

Example: Before the release phase, you were working full-time in an establishment and had a 39.5 hour working week. Then please enter this information in any questions regarding your occupation, branch of economic activity, duration of employment etc. For the question on the usual number of hours worked, you would then enter the contractually agreed working time of 39.5 hours. Your actual hours of work would be 0 hours.

Caregiver Leave Act/Family Caregiver Leave Act

Employees have the right to be temporarily released from work to look after close relatives at home. They may choose between two different release options:

Under the Caregiver Leave Act, employees may be released from with on a full-time or part-time basis for a maximum of six ments to look after a close relative in need of care.

ince 2015 there has been a legal right to family caregiver leave. This allows employees to reduce their weekly working hours if they care for relatives in need of care in their home environment.

5 Categorisation of job

If you are self-employed and only employ unpaid family workers (no wage or salary), please mark the category "Self-employed without employees". Those who work freelance or on a contract basis are considered as self-employed, including people who provide tuition, give private lessons or babysit. If you work without pay in a business owned by a family member or relative, you are an unpaid family worker. If you receive pay for your work, please indicate "salary earner, wage earner".

Public officials include officials employed by the Protestant Church and the Roman Catholic Church. "Insurance officers" and "bank officers" should classify themselves as salary earners, wage earners. This category also includes skilled workers, semiskilled workers and unskilled workers.

If you are an intern, a (paid) trainee or a volunteer in the Federal Volunteer Service in your additional job, please indicate "salary earner, wage earner".

Explanatory notes on the questionnaire

6 Marginal employment

In the case of marginal employment, that is, a 520-euros job (also referred to as mini-job; with a pay of up to 520 euros per month on a yearly average basis), the employer pays flat-rate contributions to pension and health insurance and a lump-sum tax rate.

A job is also considered to be marginal employment if it is limited to a maximum of three months or 70 days worked per

People in a one-euro job continue to receive citizen's benefit, unemployment benefit II plus an additional expenses allowance of usually 1 to 2 euros per hour worked.

Establishment (location)

An establishment is the location where you work (e.g. a shop, freelancer's office, agricultural holding, location of an enterprise, body governed by public law, etc.).

A location (e.g. a specific establishment of an enterprise) may comprise several separate work places (such as a production site, a warehouse and an administrative building all on the business premises). The people working at those work places belong to one and the same establishment.

The people working in an establishment include part-time workers, apprentices, working proprietors and unpaid family workers.

8 Stand-by duty

The whole period of stand-by duty is to be included in the weekly working hours. Stand-by duty means that an employee has to be on stand-by at a place specified by the employer to perform work if necessary.

This is to be distinguished from on-call duty. On-call out) means that the employee is free to decide where to stay, be employee is required to start work within reasonable time in the need arises. In this case, only the actual hours worked and the travelling time count as working time.

Main sources of livelihood

If you are in employment, this does not have to be your main source of livelihood (e.g. the living expenses of apprentices are often paid by their parents). If you pay your living expenses mainly from what you earn in marginal employment, please enter employment. Pensioners who are still in employment may live mainly on what they earn or on their pension, depending on the amount of benefits they receive.

Regular payments of life assurance companies (including benefits paid by pension funds of specific liberal professions such as doctors or pharmacists) are regarded as maintenance payments from own property.

10 Net income

Please also include:

- benefits paid to encourage capital formation,
- advances,
- rent paid for company-owned housing,
- interest received, dividends, other property income and similar amounts,
- income in kind (e.g. foodstuffs, free coal for miners).

Long-term care benefits in kind (provided by care homes and home care services) are not to be included here.

11 Statutory pension insurance

You have statutory pension insurance if you are insured with the German Federal Pension Insurance (Deutsche Rentenversicherung Bund, formerly BfA, LVA) or the German Pension Insurance Miners, Railway and Maritime (Knappschaft-Bahn-See). This includes the statutory pension insurance of a foreign country (e.g., people who live in Germany but are employed subject to social insurance contributions in a neighbouring

You also have statutory pension insurance if you

- pay contributions to the agricultural pension fund,
- work in a Federal Volunteer Service,
- do a year of voluntary work in the social, cultural or ecological ector,
- do voluntary military service, or do reserve duty training as a soldier.

Nory pension insurance is compulsory mainly for wage eamers, salary earners and certain self-employed persons e.g. home workers with no more than two assistants from outside their family). Public officials and comparable salary earners (employees of health insurance institutions with public official status), self-employed persons (with few exceptions) and unpaid family workers without a working contract are exempted from compulsory pension insurance.

Contributions are paid for unemployed persons who receive unemployment benefit I. They are therefore regarded as liable to compulsory statutory pension insurance. With effect from 1 January 2011, contributions are no longer paid for unemployed persons receiving citizen's benefit, unemployment benefit II (Hartz IV). They are not liable to compulsory insurance.

This does not refer to company old-age pension schemes, public officials' pension scheme, occupational pension schemes and private old-age pension schemes (e.g. state-sponsored private pension plan according to "Riester", life assurance and the like).

Notification in accordance with Section 17 of the Federal Statistics Act (BStatG)¹ and with the General Data Protection Regulation (EU) 2016/679 (GDPR)²

Purpose, type and scope of the survey

The microcensus collects statistical data on the population and the labour market as well as on income, living conditions and housing circumstances of households on a representative basis. The data are collected based on different survey components. The survey units are persons, households and dwellings.

The purpose of the microcensus is to provide statistical data, with a detailed subject-related breakdown, on the population structure, the economic and social situation of the population, of families and households, on the labour market, the occupational structure and education of the labour force, and on the housing circumstances. It also serves to meet European obligations. Every year, up to one percent of the population may be surveyed. In every sampling district, the survey is conducted not more than four times within five consecutive calendar years.

Legal basis, obligation to provide information

The legal basis is provided by the Microcensus Act (MZG) in conjunction with the Federal Statistics Act (BStatG) and Article 6 (1) letter e of the General Data Protection Regulation. Data are collected in accordance with Section 6 (1) nos. 1 to 4, no. 5 letters a and b, nos. 6 to 10 of the Microcensus Act.

The obligation to provide information is laid down in Section 13 of the Microcensus Act in conjunction with Section 15 of the Federal Statistics Act.

In accordance with those provisions, all adults and all minors living in households of their own are obliged to provide information, and in each case also on minor household members.

Any household member who is obliged to provide information is also obliged to provide information for adult household members who cannot do so themselves. If there is no other household member who is obliged to provide information and if a custodian has been appointed for the person not able to provide the information himself/herself, the custodian is obliged to provide the information to the extent that the custodian's dutils include such provision of information. If a person who is unable to provide the information himself/herself nominates a trusted person to provide the required information on his/her behalf, the adult household members or the custodian will no longer be obliged to provide the relevant information.

Unless there are indications to the contrary, it is presumed, in accordance with Section 13 (8) of the Microcensus Act, that all people in the household who are obliged to provide information are also authorised to do so on behalf of the other people living in the household. This applies accordingly to confirmation of the data collected in the previous year. The legal presumption of authorisation can be objected to at any time.

The obligation to provide information on the auxiliary variable "first name and surname of the main tenant/owner-occupier" applies to the main tenant/owner-occupier or, alternatively, to the persons mentioned above.

If respondents provide no information or provide information which is incomplete, incorrect or late, they can be encouraged to provide the information through imposition of a coercive penalty in accordance with the Administrative Enforcement Acts of the Länder.

Pursuant to Section 23 of the Federal Statistics Act, a regulatory offence is committed by anyone who

- contrary to Section 15 (1), second sentence, (2) and (5), first sentence, of the Federal Statistics Act, wilfully or negligently provides no information, or provides information which is late, incomplete or untrue, or
- contrary to Section 15 (3) of the Federal Statistics Act does not give a reply in the prescribed format.

The regulatory offence is punishable by a fine not exceeding five thousand euros.

Pursuant to Section 15 (7) of the Federal Statistics Act, objections and rescissory actions against the summons to provide information will have no suspensive effect.

Questions where the provision of information is voluntary are specially marked in the questionnaire.

The legal basis for evaluations of data on the type and extent of the provision of information (e.g. device used or time spent) is Section 6 (1), first sentence, no. 2 of the Federal Statistics Act.

Controller

The controller responsible for processing your data is the statistical office responsible for your Land.

The contact details are available at: https://www.statistikportal.de/de/statistische-aemter.

Confidentiality

The individual data collected are always kept confidential in accordance with Section 16 of the Federal Statistics Act. Individual data may be passed on only in exceptional cases explicitly regulated by law.

Individual data may in particular be transmitted to:

- public agencies and institutions within the official statistics network which are entrusted with the production of federal or European statistics (e.g. the statistical offices of the Länder, the Deutsche Bundesbank, the Statistical Office of the European Union [Eurostat]),
- service providers with whom a contractual relationship exists (here: Federal Information Technology Centre (ITZBund) as the IT service provider of the Federal Statistical Office, computer centres of the Länder).

A list of regularly contracted IT service providers can be found here https://www.statistikportal.de/de/statistische-aemter

Pursuant to Section 16 (6) of the Federal Statistics Act, institutions of higher education or other institutions tasked with independent scientific research may, for the purpose of carrying out scientific projects, be provided

¹ The up-to-date wording of the relevant national legal provisions can be found at https://www.gesetze-im-internet.de/ (search terms "Bundesstatistikgesetz" (BStatG) or "Mikrozensusgesetz" (MZG)).

² The EU legal acts in their up-to-date versions and in the German language are available on the website of the Publications Office of the European Union at http://eur-lex.europa.eu/.

- with individual data if attributing the anonymised individual data to the relevant respondents or data subjects requires unreasonable effort in terms of time, cost and manpower (de facto anonymised individual data)
- with access to individual data not including name and address (formally anonymised individual data) within specially protected areas of the Federal Statistical Office and the statistical offices of the Länder, if effective measures are in place to safeguard confidentiality.

Article 11 of Regulation (EU) No 2019/1700 establishing a common framework for European statistics relating to persons and households provides for the transmission of individual data to the Commission (Eurostat).

Pursuant to Article 7 (1) of Regulation (EU) No 557/2013 concerning access to confidential data for scientific purposes, Eurostat may - within its own access facilities or within other access facilities accredited by Eurostat - grant access to individual data not including name and address for scientific purposes.

Pursuant to Article 7 (2) of the Regulation, Eurostat may also share individual data for scientific purposes if the data have been modified in a way that reduces the risk of identifying the statistical unit to an appropriate level. Access pursuant to paragraph 2 may be granted provided that appropriate safeguards are in place in the research entity requesting access.

Persons receiving individual data are also obliged to maintain confidentiality.

Auxiliary variables, reference numbers, separation and deletion

The first names and surnames of the household members, the contact details of the household members, residential address, location of the dwelling in the building, first name and surname of the main tenant/owner-occupier of the dwelling, name and address of the household members' places of work, and the building are group are auxiliary variables which will only be used for the technical conduct of the survey. As soon as the survey and auxiliary variables have been checked for conclusiveness and completeness, the auxiliary variables will be separated from the information on the survey variables and will be kept separately or stored separately.

- Pursuant to Section 14 (5), first sentence, of the Microcensus Act, the first names and surnames and the municipality, street, house number and contact details of the persons surveyed may also be used with regard to household relationships to conduct follow-up surveys in accordance with Section 5 (1) of the Microcensus Act.
- Pursuant to Section 14 (5), second sentence, of the Microcensus Act, the information on the variables pursuant to Section 14 (5), first sentence, of the Microcensus Act may also be used as a basis for recruiting suitable persons and households to conduct household budget surveys and other voluntary surveys.
- Pursuant to Section 9 (3) of the Act regarding the testing of a register census, the statistical offices of the Länder store the first names and surnames, residential address, municipality and association of municipalities, sex, calendar month and calendar year of birth, marital status, country of birth, calendar year of arrival in Germany, or calendar year of return to Germany in case of absence of more than twelve months, and citizenships as well as the education variables pursuant to Article 6 (1) no. 7 letters a to c and no. 8 of the Microcensus Act. First names and surnames as well as the residential address shall be deleted not later than six years after microcensus processing has been finished.

Information on the survey variables is processed and stored for as long as necessary to comply with the legal obligations.

All survey documents as well as the auxiliary variables and the reference numbers originally allocated will be destroyed or deleted after the processing of the last follow-up survey has been finished.

The sampling district number, the building number, the dwelling number, the household number and the person number are used as reference numbers. They are used to establish the household, dwelling and building relationships; they do not comprise any data which extend beyond the survey and auxiliary variables. These numbers will be replaced by new reference numbers which do not comprise any data on personal or material circumstances extending beyond these statistical relationships.

Rights and duties of the interviewers, ways of providing information

Volunteer interviewers may be employed to reduce the burden on the respondents. The survey may also be conducted in writing, however. The interviewers have to provide proof of their authorisation. Their reliability and discretion must be ensured and they have specially been obligated to maintain confidentiality. They must not use information gained in the course of their activity in other processes or for other purposes. This obligation continues to apply after their activity has ended.

If interviewers are used for telephone or face-to-face surveys, their task is to help the respondents to answer the questions. The answers to the questions in the questionnaires may be provided orally to the interviewers of the survey office staff, or by electronic means or in writing.

For the vritten survey, the respondents receive the questionnaires, including information on how to complete them, directly from the interviewer or from the relevant survey office. If the information is provided in writing, the completed questionnaires may be given to the interviewer during the onsite, face-to-face interview or may be handed in or sent to the survey office. Please do not send the written questionnaires by electronic means as this is not a secure transmission channel.

Rights of data subjects, contact details of the data protection officers, right to lodge a complaint

Respondents whose personal data are processed have the right to request

- access and information as per Article 15 of the General Data Protection Regulation,
- rectification as per Article 16 of the General Data Protection Regulation,
- erasure as per Article 17 of the General Data Protection Regulation, and
- restriction of processing as per Article 18 of the General Data Protection Regulation

with regard to their respective personal data, or they may object to the processing of their personal data as per Article 21 of the General Data Protection Regulation.

The rights of data subjects can be claimed against any controller responsible. If the above rights are exercised, the competent public agency will check whether the relevant legal requirements are met. The person making the request may be asked to prove his or her identity before further measures are taken.

Questions and complaints concerning compliance with legal data protection rules may be addressed at any time to the official data protection commissioner of the statistical office responsible or to the competent data protection supervisory authority (Article 77 of the General Data Protection Regulation). Their contact details are available at:

https://www.statistikportal.de/de/datenschutz.

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